



Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
**Division of Lanao del Norte**  
Gov. A. Quibranza Prov'l. Gov't Compound  
Pigcarangan, Tubod, Lanao del Norte



**DIVISION MEMORANDUM**

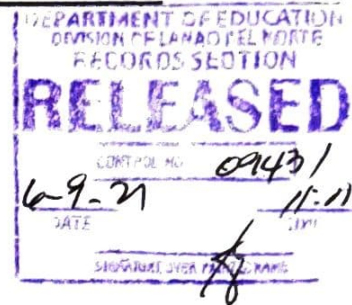
No. 259, s. 2021

**To:** School Governance and Operations Division Personnel  
Administrative Officers-II  
Administrative Assistants-III  
This Division

**From:**   
EDILBERTO L. OPLENARIA, CESO V  
Schools Division Superintendent

**Subject:** VIRTUAL TRAINING ON ACTION RESEARCH FOR ADMINISTRATIVE OFFICERS-II AND ADMINISTRATIVE ASSISTANTS-III

**Date:** June 08, 2021



1. In support of the Department of Education's policy development process, research agenda, and policy and program development and implementation, this Office will conduct a Virtual Training on Action Research on June 17-18, 2021 via Microsoft Teams platform: <https://bit.ly/3w4ZfJS>
2. The training aims to: (a) Orient all participants on the Research Management Guidelines of the Department of Education, (b) Orient all participants on the Action Research Framework, and (c) Capacitate all participants in writing an action research proposal.
3. Participants to this activity are all Administrative Officers-II and Administrative Assistants-III.
4. Attached are the List of Participants and the Training's Indicative Schedule for references.
5. Immediate and wide dissemination of and strict compliance with this Memorandum is directed.

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### List of Participants

Name of Participants	Position/Designation	Office/Station	District
AMPASO, RAIHANA DISOMIMBA	Administrative Officer II		
ARAGON, SAIDOMAR BORAK	Administrative Officer II	Baloi CIS	Baloi West
ARNOCO, MANILYN VILLASOR	Administrative Officer II	Linamon Central	Linamon
ATAR, SAHIRA TOMINAMAN	Administrative Officer II	Pantao-Ragat CS	Pantao-Ragat
BADILLES, LORELA DAYAGBIL	Administrative Officer II	Office of the SDS-Proper	Division
BANGUIS, CLAIR LAPINIG	Administrative Officer II	Lala NHS	Lala
BARAGONA, AMINAH PAMPA	Administrative Officer II	Kauswagan CES	Kauswagan
BONGAROS, JERYL MAE MACAPOBRE	Administrative Officer II		
BROBO, MARICRIS BALIOG	Administrative Officer II	Abaga CES	Lala South
BUHAWE, LUNELA ATAD	Administrative Officer II	Tubod CES	Tubod West
CADUSALE, EDEN FE MELECIO	Administrative Officer II	Administrative Unit - Personnel Section	Division
CARRILLO, MARY ROSE TOYLO	Administrative Officer II	Maranding CES	Lala Central
CORIIN, NOR-AINE PIDO	Administrative Officer II	Piraka ES	SND East
DAYONDON, MARCH IVAN KARL SISTOSO	Administrative Officer II	Malingao CS	Tubod East
DIOQUINO, JENEVEVE MATO	Administrative Officer II	Taguitic IS	Kapatagan West
DUCAO, KEVIN LENDEL CARBONILLA	Administrative Officer II	Maigo CES	Maigo
GAMALE, MELIZA EDRIA	Administrative Officer II	Pikalawag IS	SND Central
MABAO, WILSON MARC RETIZA	Administrative Officer II	Lala Proper IS	Lala North
MANDING, SUHAYL IBRAHIM	Administrative Officer II	Sultan Naga Dimaporo MIS	SND Central
NUEZ, THERESSE VERONICA ALBAÑA	Administrative Officer II	Kapatagan East CS	Kapatagan Central
PACTOL, ALYN OBIAL	Administrative Officer II	Balili CES	Kapatagan East
PASOK, MARILOU BALIOG	Administrative Officer II	Baroy CS	Baroy Central
RATABAN, RAKISAH MAMAKI	Administrative Officer II	Pantar CES	Pantar
RINIBATAN, ROSAIFAH DIDAAGUN	Administrative Officer II	Pantao-Ragat CS	Pantao-Ragat
RONOLO, SAIRA ALEAH DAGPIN	Administrative Officer II	Sapad CIS	Sapad
SANAYON, BELIANTE ALILANG	Administrative Officer II	Sultan Ali Dimaporo MIS	SND East
SARIF, ABDUL-JALIL RADIA	Administrative Officer II	Punod ES	Pantar
SIANGCO, MERIDITH TIBOR	Administrative Officer II	Lanao del Norte National Comprehensive HS	Baroy
SUPAT, RONIE ALBUN	Administrative Officer II	Bacolod CIS	Bacolod
TAGO, JOHAIRAH ALINGAN	Administrative Officer II		
VILLANUEVA, PHOEZA ESPINOSA	Administrative Officer II	Kolambugan CS	Kolambugan
CATUBIG, ROMEO ROSAL	Administrative Officer I	Kapatagan NHS	Kapatagan
MALAZARTE, GENOVEVA BALATERO	Administrative Officer I	Lanao del Norte National Comprehensive HS	Baroy







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MAQUILING, ANECITA JUMAWAN	Administrative Officer I	Lanao del Norte National Comprehensive HS	Baroy
ADALA, ANGELIE CASINILLO	Administrative Assistant III	Administrative Unit - Personnel Section	Division
ADALA, KARLO ALVARICO	Administrative Assistant III	Kauswagan CES	Kauswagan
ADOLFO, DHEA YAUN	Administrative Assistant III	Sultan Palao Ali ES	Tagoloan
ALEGADO, MA. RESTIROSE TABANAO	Administrative Assistant III	Administrative Unit - Personnel Section	Division
ALERIA-PINA, LEAH ANDRIN	Administrative Assistant III	Accounting Unit - Finance Division	Division
ANDAM, IVY MAE CORPUZ	Administrative Assistant III	Administrative Unit - Cash Section	Division
ARNADO, RECRISTY LAGUNSAD	Administrative Assistant III	Malingao CS	Tubod East
BALATERO, GLAIZA HERNANDO	Administrative Assistant III	Accounting Unit - Finance Division	Division
BALONGKIT, JENNY ROSE ROMENA	Administrative Assistant III	Administrative Unit - Personnel Section	Division
BANGOT, CHERRY MAE ARCADIO	Administrative Assistant III	Administrative Unit - Personnel Section	Division
BARANDIA, NURHANIFAH TAWANTAWAN	Administrative Assistant III	Baloi CIS	Baloi West
BASALO, CHINNY ELMEDULAN	Administrative Assistant III	Kapatagan East CS	Kapatagan Central
BATUTO, CHERIENESAN PEDRAZA	Administrative Assistant III	Salvador NHS	Salvador
BENTIC, MANUEL JR ORBITA	Administrative Assistant III	Malingao CS	Tubod East
BOHOL, JARED MAGSALAY	Administrative Assistant III	Kauswagan CES	Kauswagan
BOHOL, JOHN RHEY MAGSALAY	Administrative Assistant III	Magsaysay CES	Magsaysay
CABATAÑA, WENDELLA DOZANO	Administrative Assistant III	Placida Mequiabas MNHS (Lapinig)	Kapatagan
CASIBO, JHAMAELLA JOY LAREDO	Administrative Assistant III	Baroy CS	Baroy Central
CATUBIG, BERNADETH SABEJON	Administrative Assistant III	Curvada ES	Kapatagan East
CATULONG, ASTERIA BONGAT	Administrative Assistant III	Administrative Unit	Division
CONDE, HYACINTH JIMENO	Administrative Assistant III	Maranding CES	Lala Central
DATANAGAN, MA. BLANCHE NACARIO	Administrative Assistant III	Kalinaw-Kalilintad IPS	Kapatagan Central
DINGAL, SERG VINCENT CARACOL	Administrative Assistant III	Kauswagan CES	Kauswagan
DINGAL, SHARLENE MAE CARACOL	Administrative Assistant III	Office of the ASDS	Division
ESTOR, RICHARD DUHAYLUNGSOD	Administrative Assistant III	Kapatagan East CS	Kapatagan Central
GOMEZ, ARIEL COTIANGCO	Administrative Assistant III	Marcela T. Mabanta NHS	Kauswagan
GORDIONES, GEMCEL HEART SUMAYANG	Administrative Assistant III	Sultan Naga Dimaporo MIS	SND
GUIAN, VIVIAN HAYAG	Administrative Assistant III	Kolambugan CS	Kolambugan
ISRAEL, MARIA LEAH GUTIERREZ	Administrative Assistant III	Baloi NHS	Baloi
JUMALON, GLENN JAICTEN	Administrative Assistant III	Administrative Unit - Property and Supply Section	Division
JUMALON, MELINDA LOPEZ	Administrative Assistant III	Administrative Unit - Cash Section	Division

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JUTBA, DAN JR AUSEJO	Administrative Assistant III	Administrative Unit - Personnel Section	Division
JUTBA, LUCELYN GARCIA	Administrative Assistant III	Sultan Ali Dimaporo MIS	SND
LALA, NASRIMA MAMAY	Administrative Assistant III	Nunungan NHS	Nunungan
LAYAN, DANI BAUTISTA	Administrative Assistant III	Linamon CES	Linamon
LIMOT, HONEY LEE LIM	Administrative Assistant III	Budget Unit - Finance Division	Division
MADERAL, NEMZI BERNARDINO	Administrative Assistant III	Panoloan NHS	Sapad
MAMAC, RIZZEL DUHAYLUNGSOD	Administrative Assistant III	Accounting Unit - Finance Division	Division
MINDALANO, AMENODIN ALONTO	Administrative Assistant III	Administrative Unit - Cash Section	Division
MUSCAD, DAYANARA ELEN CUADRA	Administrative Assistant III	ICT Unit	Division
MUSTAPHA, ASNAIRA MANGORANDA	Administrative Assistant III	Pantao-Ragat Agro-Industrial HS	Pantao Ragat
PAGLINAWAN, DAISY JEAN ATAD	Administrative Assistant III	Binuni Demologan NHS	Bacolod
PAGLINAWAN, JERAME BALUTOC	Administrative Assistant III	Liangan NHS	Bacolod
PAJILI, MIKHAIL ABOLUCION	Administrative Assistant III	Salvador CES	Salvador
PATARLAS, MARIA BOOL	Administrative Assistant III	Kapatagan East CS	Kapatagan Central
RAÑO, JOHN OSWALD ARDON	Administrative Assistant III	Accounting Unit - Finance Division	Division
REBOJO, LUZ CALUNSAG	Administrative Assistant III	Magsaysay NHS	Magsaysay
RESPUESTO, LEAH BALOGTOD	Administrative Assistant III	Lala NHS	Lala
REYES, NANCY TAMPOS	Administrative Assistant III	Kalinaw-Kalilintad IPS	Kapatagan Central
RODRIGUEZ, EILLEN ROSE BRANZUELA	Administrative Assistant III	Abaga CES	Lala South
SECRETARIO, SHIRLEY DAGANASOL	Administrative Assistant III	Andres Bersales Sr. MHS	SND
SOBRADO, CHERRY LAVAREZ	Administrative Assistant III	Maria Cristina CES	Baloi East
SUAN, ANITA EDULLANTES	Administrative Assistant III	Lanao del Norte National Comprehensive HS	Baroy
SUMAGANG, RAYMARC RAMAY	Administrative Assistant III	Bacolod CIS	Bacolod
TABALBAG, DARYL HANNA BACALSO	Administrative Assistant III	Placida Mequiabas MNHS (Lapinig)	Kapatagan
TALABA, MARK SUNDAY COTTO	Administrative Assistant III	Linamon CES	Linamon
TESIO, JURAM LAHOY	Administrative Assistant III	Administrative Unit - Personnel Section	Division
TION, IVY REMOCALDO	Administrative Assistant III	Curriculum Implementation Division	Division
TORIBIO, VICTORIA DENLASAO	Administrative Assistant III	Geronima Cabrera NHS (Riverside)	Kolambugan
UY, FEM PUNGTO	Administrative Assistant III	Budget Unit - Finance Division	Division
VELARDE, LUZ MYRA DIAZ	Administrative Assistant III	Tubod CES	Tubod West





## Virtual Training on Action Research

June 17-18, 2021

### INDICATIVE SCHEDULE

Time	June 17, 2021	June 18, 20212
8:00 AM – 8:30 AM	Registration	Registration
8:30 AM – 9:00 AM	Opening Program	Training Proper
9:00 AM – 11:30 AM	Training Proper	
11:30 AM – 12:00 NN		Closing Program

Masters of Ceremony:

**Jennifer R. Intong**, *Senior Education Program Specialist*  
**Jovanny M. Pangasian**, *Education Program Specialist-II*

