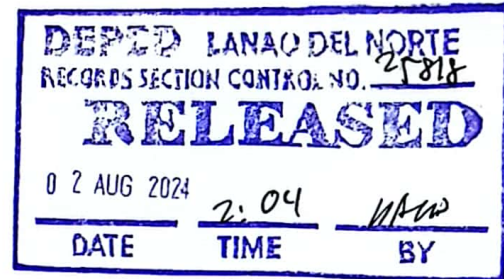




Republic of the Philippines  
**Department of Education**  
REGION X  
**SCHOOLS DIVISION OF LANAO DEL NORTE**



11 July 2024

**DIVISION MEMORANDUM**

No. 346, s. 2024

**TRAINING ON OCCUPATIONAL FIRST AID FOR DIVISION PERSONNEL**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors – SGOD & CID  
CID Personnel  
SGOD Personnel  
OSDS Personnel  
All Others Concerned

1. In line with the Department of Education's commitment that is to ensure learning continuity and to protect the safety, health and well-being of learners, teaching and non-teaching personnel, this Office will conduct **Training on Occupational First Aid for Division Personnel on August 8-9, 2024 (Batch 1) and August 13-14, 2024 (Batch 2) at Evergreen Function Hall, Ezperanza, Bacolod, Lanao del Norte.**
2. This activity aims to train personnel to preserved live, preventing injury from getting worse, aiding recovery, relieving pain, and protecting the unconscious.
3. Board and lodging; supplies and materials; and meals and snacks shall be charged against Disaster Preparedness and Response Program (DPRP) FY 2023 while traveling expenses shall be charged to local funds subject to usual accounting and auditing policies, rules and regulations.
4. For check-in/out and meal arrangement please refer to the table below.

Days	Breakfast	AM Snacks	Lunch	PM Snacks	Dinner	Check-in/Check-out time
Day 1		/	/	/	/	2:00PM
Day 2	/	/	/	/		12:00 NN



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Email Address: [lanao.norte@deped.gov.ph](mailto:lanao.norte@deped.gov.ph)  
Web site: <https://depedldn.com>

5. Attached is the list of participants (**Annex A**) and training matrix (**Annex B**).

6. For queries and concerns, please contact our Division DRRM Focal at **0946-075-8698** or email us at [ddrm.depedlanaodelnorte@gmail.com](mailto:ddrm.depedlanaodelnorte@gmail.com)

7. Immediate dissemination of and strict compliance with this Memorandum is hereby desired.

**EDWIN R. MARIBOJOC, CESO V**  
Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index

Under the following subjects:

TRAINING OF OCCUPATIONAL FIRST AID FOR DIVISION PERSONNEL

DRRM

DGC/DM – Training of Occupational First Aid for Division Personnel  
July 11, 2024



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**Annex A. List of Participants**

No.	BATCH 1 (August 8-9, 2024)	BATCH 2 (August 13-14, 2024)
1.	Maria Carmela T. Ablin	Arlene D. Manginsay
2.	Armando B. Pasok	Ivy T. Jumawan
3.	Bridget E. Abalorio	Rasmila M. Cosain (TWG)
4.	Jennifer R. Intong (TWG)	Joel Sajol
5.	Daniel L. De Luna Jr. (TWG)	Marie Lorraine Baclayon (TWG)
6.	Amenodin U. Hadji Amer	Dryden Klee Samaniego
7.	Lady Ann L. Cabahug	Kim Rose S. Ebol
8.	Jovanny M. Pangasian (TWG)	Phoebe Jean Mapandi (TWG)
9.	Joandale L. Villajos	Melvin C. Enerio
10.	Marielle Monchilou G. Jerusalem (TWG)	Roselle Ann Noval
11.	Katherine Gay A. Putis	Glaiza Balatero
12.	Patre Raiffah Domato	Naima Mapandi
13.	Celia C. Sobere	Donna Fae Dayondon
14.	Larren Blaze de Guzman	Floriza M. Jumawan
15.	Daryl Mamac	James Anthony Epe
16.	Kem Gorecho	Krishna Joy D. Villarde
17.	John Oswald A. Rañoa	Heartlain De Los Reyes
18.	Glen Jumalon	Mary Rose C. Trocio
19.	Jerold Oliverio	Sharlene Mae C. Dingal
20.	Dino Mindalano	Allyn Joyce Jutba
21.	Rarl Mar Pagtalunan	Christine Joy Palao
22.	Rem Violy Aurora	Lunela A. Buhawe
23.	Edward Kyle P. Macapobre	Jayrel Mariquit
24.	Rey Asidre	Nestor D. Latoja Jr.
25.	Jayson L. Cabahug	Dan Jutba Jr.
26.	Beverly Daloyon	Jumar B. Kilat
27.	Kumine Dapuay	Myles Sayre
28.	Marcus Elcamo	Ian Madronero
29.	Herbert Limot	JD Amboy
30.	Asteria Catulong	Alfonso Chan
31.	Richel Balindong	Jessie A. Señores
32.	Arthur B. Silot	Paul Posadas
33.	Anthony James Lumingkit	Veto Magadan Jr.
34.	Dimple G. Cabasis (TWG)	Dimple G. Cabasis (TWG)



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## Annex B. Training Matrix

DAY 1		
Time	Activity	Responsible Person
8:00am-8:30am	Registration of Participants	Facilitator
8:30am-9:30am	Preliminaries <ul style="list-style-type: none"> <li>National Anthem</li> <li>Interfaith Prayer</li> <li>Quality Policy</li> <li>Acknowledgement of Participants</li> <li>Mindfulness Exercise</li> <li>House/Training Rules</li> </ul>	Facilitator
9:30am-9:45am	Welcome Remarks	<b>JAYVY C. VEGRAFIA</b> Assistant Schools Division Superintendent
9:45am-10:00am	Message	<b>EDWIN R. MARIBOJOC, CESO V</b> Schools Division Superintendent
9:45am-10:00am	Objective Setting	<b>MARIA CARMELA T. ABLIN</b> Chief ES-SGOD
10:00am-12:00pm	Training Proper	Invited Speakers from <b>Philippine Red Cross- Lanao de Norte Chapter</b>
12:00pm-1:00pm	Lunch Break	
1:00pm-5:00pm	Training Proper	Invited Speakers from <b>Philippine Red Cross- Lanao de Norte Chapter</b>
6:00pm-7:00pm	Dinner	
DAY 2		
Time	Activity	Responsible Person
6:30pm-7:30pm	Breakfast	
8:00am-8:20am	Preliminaries <ul style="list-style-type: none"> <li>Nationalistic Song</li> <li>Interfaith Prayer</li> </ul> Recap of Day 1	Facilitator
8:20am-12:00am	Training Proper	Invited Speakers from <b>Philippine Red Cross- Lanao de Norte Chapter</b>
12:00pm-1:00pm	Lunch Break	
1:00pm-3:30pm	Training Proper	Invited Speakers from <b>Philippine Red Cross- Lanao de Norte Chapter</b>
3:30pm-4:00pm	Closing Program <ul style="list-style-type: none"> <li>Giving of Certificate of Appreciation</li> <li>Giving of Certificate of Participation</li> </ul>	Facilitator
4:00pm-5:00pm	QATAME Departure	



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