



Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF LANA DEL NORTE
PILCARARAN, TUBOD, LANA DEL NORTE

DEPED LANA DEL NORTE		
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DATE	TIME	BY

October 15, 2025

DIVISION MEMORANDUM

NO. 631, s. 2025

**TRAINING AND ORIENTATION ON ENSURING ACCURACY AND LEGALITY IN
TITLES FOR SDO-LANA DEL NORTE & SDO-ILIGAN CITY**

TO: All Elementary & Secondary School Heads
All Elementary & Secondary AO II
All Others Concerned
This Division

The Legal Section, Department of Education – Division of Lana del Norte will conduct Orientation on Ensuring Accuracy and Legality in Titles for SDO-Lana del Norte on November 4 to 5, 2025, November 6 to 7, 2025, November 13 & 14, 2025.

All participants are expected to be at the venue according to the following schedules:

November 4 to 5, 2025 – **First Batch**

- **1st District (All Elementary & Secondary School Heads & AO II)**

November 6 to 7, 2025 – **Second Batch**

- **2nd District (All Elementary & Secondary School Heads & AO II)**

November 13 to 14, 2025 – **Third Batch**

- **SDO-Iligan City (All Elementary & Secondary School Heads & AO II)**

The participants shall include all Elementary and Secondary School Heads together with their respective Administrative Officers II.

Participants belonging to the First and Second Batch are directed to proceed to Evergreen Garden, Bacolod, Lana del Norte.

Travel and other expenses shall be charged to school MOOE and other funds subject to the usual accounting and auditing rules and regulations.

For immediate dissemination and compliance of this Memorandum.

EDWIN R. MARIBOJOC, CESO V
Schools Division Superintendent

[Signature]
MARIBOJOC 10/17/25



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