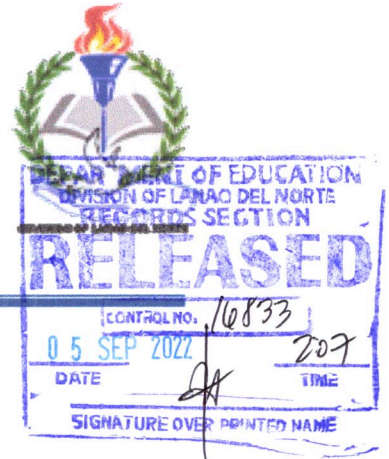




Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF LANA O DEL NORTE
Gov. A. Quibranza Prov'l. Gov't. Compound
Pigcarangan, Tubod Lanao del Norte
(063)227 – 6633, (063)341 – 5109
lanao.norte@deped.gov.ph



DIVISION MEMORANDUM

No. 413, s. 2022

TO :

PUBLIC SCHOOLS DISTRICT SUPERVISORS
ALL SCHOOL HEADS
SCHOOL HEALTH AND NUTRITION PERSONNEL
YOUTH FORMATION DIVISION FOCAL PERSONS
ALL OTHERS CONCERNED

This Division

FROM :

Edilberto L. Oplenaria
EDILBERTO L. OPLENARIA, CESO V
Schools Division Superintendent

SUBJECT :

CORRIGENDUM TO DIVISION MEMO. NO. 401, S. 2022
RE: SIGNATURES REQUIRED ON THE NDEP MONTHLY
ACCOMPLISHMENT REPORT

DATE :

August 30, 2022

1. Pursuant to Regional Memorandum No. 499, s. 2022 re: **THE SIGNATURES REQUIRED ON THE NDEP MONTHLY ACCOMPLISHMENT REPORTS**, this Office requires all schools and Division NDEP coordinator to submit the monthly accomplishment report following the specified format and authorized signatories, from the School Heads, Medical Officer and SGOD Chief.
2. Aforesaid accomplishment report, including pictorials of the activity, shall be submitted to the Division Office every end of the month for consolidation and submission to the Regional Office. Failure to follow the prescribed format shall be considered as non-submission of report.
3. Attached is Regional Memorandum and copy of the NDEP monthly accomplishment template for reference.
4. Immediate dissemination of this Memorandum is desired.

#GO100

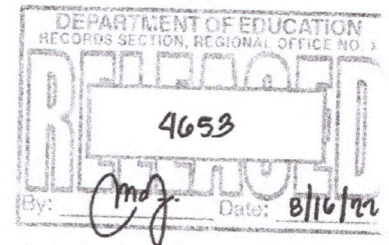


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Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO



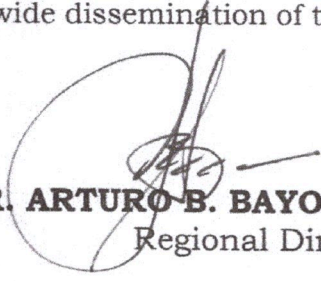
August 12, 2022

REGIONAL MEMORANDUM
No. 499, s. 2022

THE SIGNATURES REQUIRED ON THE
NDEP MONTHLY ACCOMPLISHMENT REPORTS

To: Schools Division Superintendents
School Governance and Operations Division Chiefs
Division NDEP Coordinators
School Health Personnel
Elementary/Secondary School Heads
All others concerned

1. Regarding **Regional Memorandum No. 87, s. 2021** or **Reiteration on the Submission of Monthly Accomplishment Report on National Drug Education Program (NDEP)**, this Office specifies the signatures required for the NDEP monthly reports.
2. The documentation of drug prevention programs, projects, and activities in schools and School Division Offices (SDOs) requires the authenticity of accomplishments, which is only verified through the authorized signatures aside from the NDEP those of the coordinators as outlined in the NDEP report template.
3. Hence, this Office requires all schools and SDOs NDEP coordinators to submit the monthly accomplishment reports following the specified signatures from school heads, MO or designated SHS head and SGOD Chief. School NDEP accomplishment reports shall be submitted to the SDOs, and the consolidated reports of SDOs shall be submitted to the Regional Office (RO) at hnu.regionx@deped.gov.ph on or before the fifth day of every month. Photos of the activities shall be included in the report. Failure to follow the prescribed signature format shall be considered as non-submission of report.
4. Attached is the template for the NDEP accomplishment report for reference.
5. This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ESSD/ribc



DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City
(088) 856-3932 | (088) 881-3137 | (088) 881-3031
Department of Education Region 10
region10@deped.gov.ph
<http://deped10.com>





Republic of the Philippines
Department of Education
Region X – Northern Mindanao

**NATIONAL DRUG EDUCATION PROGRAM
ACCOMPLISHMENT REPORT**

Division: _____

Month of _____

Date	Programs / Projects			Beneficiaries	Resources Used	Lead and Partner Agency/ies	Challenges	Recommendations and Remarks
	Activities	Venue	Person/s Responsible					

Submitted by: _____

NDEP Coordinator

Recommended by: _____

Medical Officer III/ OIC-School Health Section

Approved by: _____

Chief, School Governance and Operation Division (SGOD)



Republic of the Philippines
Department of Education
Region X – Northern Mindanaao

**NATIONAL DRUG EDUCATION PROGRAM
ACCOMPLISHMENT REPORT**

School: _____

Month of _____

Date	Programs / Projects			Beneficiaries	Resources Used	Lead and Partner Agency/ies	Challenges	Recommendations and Remarks
	Activities	Venue	Person/s Responsible					

Submitted by: _____

Approved by: _____

NDEP Coordinator

School Head