



Republic of the Philippines  
**Department of Education**  
REGION X  
**SCHOOLS DIVISION OF LANA O DEL NORTE**



August 26, 2025

**DIVISION MEMORANDUM**

No. 489, s. 2025

**SUBMISSION OF RESEARCH PROPOSALS FOR  
SCHOOL YEAR 2025-2026 IMPLEMENTATION**

To: Assistant Schools Division Superintendent  
Chief ES-Curriculum Implementation Division  
Chief ES-School Governance and Operations Division  
Section Heads  
Public Elementary and Secondary School Heads  
All Others Concerned

1. This issuance refers to DepEd Order No. 16, s. 2017 titled "Research Management Guidelines." The Department of Education-Division of Lanao del Norte, through the Research Section of the School Governance and Operations Division, will be accepting research proposals starting September 1, 2025 to October 3, 2025.
2. All research proponents are encouraged to select the pressing, emerging, and relevant basic education issues included in the themes of the Basic Education Research Agenda (BERA), to wit:
  - a) Teaching and Learning,
  - b) Child Protection,
  - c) Human Resource Development, and
  - d) Governance.
  - e) Cross-cutting theme (Inclusive Education, GAD, and DRRM).
3. Research Proponents are required to submit one(1) copy of the following, which shall be attached to the letter of intent to the Schools Division Superintendent (SDS):
  - a) Application Form and Endorsement of Immediate Supervisor of the Proponent (Annex 1);
  - b) Research Proposal (Annex 2); and
  - c) Anti-plagiarism & Absence of Conflict-of-Interest Declaration (Annex 3).
4. All proposals will be evaluated using the Assessment tools attached to DepEd Order No. 16, s. 2017. Proposals with incomplete requirements/attachments will not be considered for presentation and evaluation.



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5. The following are the research activities for SY 2025-2026 implementation, to wit:

Activity	Date	Personnel Involved
Call for Research Proposals	August 26, 2025	Schools Division Research Committee (SDRC)
Submission of Research Proposals	September 1, 2025 to October 3, 2025	Research Proponents
Conduct of Initial Screening	October 6-10, 2025	SDRC
Presentation, Evaluation, and Approval of Research Proposals	October to December 2025	Research Proponents SDRC
Implementation of the Approved Research Proposal	January-May 2025	Research Proponents SDRC
Submission of Research Reports/Completed Research		
Evaluation and Approval of Research Reports/Completed Research		

6. Immediate dissemination of this Memorandum is desired.

**EDWIN R. MARIBOJOC, EdD, CESO V**  
Schools Division Superintendent

Encl: As stated.  
Reference: DO 16, s. 2017  
To be indicated in the Perpetual Index  
under the following subjects:

RESEARCH PROPOSALS

RESEARCH MANAGEMENT GUIDELINES

BEA/DM SUBMISSION OF RESEARCH PROPOSALS FOR SCHOOL YEAR 2025-2026 IMPLEMENTATION  
August 26, 2025



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