



Republic of the Philippines  
**Department of Education**  
 REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF LANA O DEL NORTE**

<b>DEPED LANA O DEL NORTE</b>		
RECORDS SECTION CONTROL NO. <u>06823</u>		
<b>RELEASED</b>		
23	FEB 2026	Control No. <u>105</u>
DATE	TIME	BY

February 20, 2026

**DIVISION MEMORANDUM**

No. 116, s. 2026

**SUBMISSION OF REPORTS ON SCHOOL FIRE SAFETY**

To: All Public Elementary and Secondary Schools  
 All Others Concerned

1. In line with the Division Memorandum No. 055, s. 2026 re: *Reiteration of the DepEd Order No. 28, S. 2016 for the Strict Compliance of the Revised Fire Code of The Philippines (RA 9514) by All DepEd Schools*, all schools are required to submit reports on school fire safety. Outlined below are the corresponding deadlines for the submission of these reports.

Period	Reports	Deadline of Submission
1st Quarter	1. First Quarter Fire Drill and Fire Safety Lectures for Learners and School Personnel 2. Fire Safety Inspection ( <i>In preparation for the Brigada Eskwela</i> ) 3. Plan of Action to Address Deficiencies or Violations 4. School Fire Safety Plan	<b>On or before March 31, 2026</b>
2nd Quarter	1. Second Quarter Fire Drill and Fire Safety Lectures for Learners and School Personnel	<b>On or before June 30, 2026</b>
3rd Quarter	1. Third Quarter Fire Drill and Fire Safety Lectures for Learners and School Personnel. 2. Fire Safety Inspection ( <i>To ensure safety of school properties during Semestral Break</i> ) 3. Plan of Action to Address Deficiencies or Violations	<b>On or before September 30, 2026</b>
4th Quarter	1. Fourth Quarter Fire Drill and Fire Safety Lectures for Learners and School Personnel	<b>On or before December 11, 2026</b>



Address: DepEd-Division of Lanao del Norte, Pigcarangan, Tubod, Lanao del Norte  
 Telephone Nos.: (063) 227 6150  
 Email Address: lanao.norte@deped.gov.ph  
 Website: <https://depedln.com>

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2. All schools are required to submit action plans, narrative reports, photo documentations and accomplish the attached annexes. Please ensure that all information provided is accurate and complete to facilitate proper consolidation and submission to the concerned authorities.

3. For queries and concerns, please contact our Division DRM Focal at 0946-075-8698 or email us at [dtrm.dep@depedlanorte@gmail.com](mailto:dtrm.dep@depedlanorte@gmail.com).

4. For immediate dissemination and strict compliance with this Memorandum is hereby desired.

**EDWIN M. MARIBOJOC, CESO V**  
Schools Division Superintendent



Encl.: As stated

Referenc: As stated

To be indicated in the Perpetual Index

Under the following subject:

SUBMISSION OF REPORTS ON SCHOOL FIRE SAFETY

DCM/DM - Submission of Reports on School Fire Safety

February 20, 2026



DepEd Division Office - Marikina City



Address: DepEd Division Office - Marikina City, Pinaricatan, Marikina City, Metro Manila

Telephone Nos.: (063) 227-6150

Email Address: [marikina@deped.gov.ph](mailto:marikina@deped.gov.ph)

Website: <https://deped.gov.ph>

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