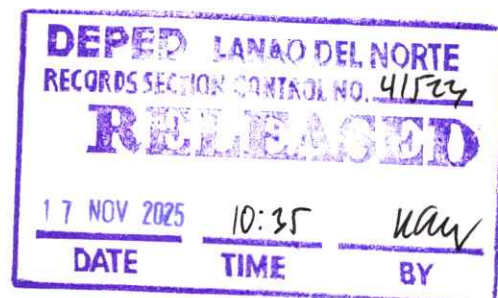




Republic of the Philippines  
**Department of Education**  
REGION X  
**SCHOOLS DIVISION OF LANA O DEL NORTE**



12 November 2025

DIVISION MEMORANDUM

No. 699 s. 2025

**SUBMISSION OF NARRATIVE REPORTS ON THE 2025 PAMBANSANG BUWAN NG  
PAGBASA**

To: Public Schools District Supervisors/Coordinating School Principals  
Public and Private Elementary and Secondary School Heads  
School Reading Coordinators  
All Others Concerned

1. Pursuant to Regional Memorandum No.914 s 2025 dated November 10, 2025, or the Submission of Narrative Reports regarding the 2025 National Reading Month and in line with the Academic Recovery and Accessible Learning Program, this Office, through the Curriculum Implementation Division, enjoins all schools to submit a narrative report to the Public Schools District Supervisor not later than November 26.
2. Moreover, each district shall submit a documentation (one narrative, 10 separate high-resolution photos) regarding the celebration of the National Reading Month following DepEd Order No. 9 s 2005 or the Child Protection and Data Privacy Act.
3. Attached is the template for the Narrative Documentation and shall be forwarded to Dr Monisa Maba not later than November 26.
4. DepEd TV team shall cover the video documentation following the guidelines stipulated by the regional memorandum. This shall serve as the official travel authority.
5. Immediate and wide dissemination of this Memorandum is enjoined.

**EDWIN R. MARIBOJOC EdD, CESO V**  
Schools Division Superintendent

To be indicated in the perpetual index  
PROGRAMS CURRICULUM READING



Address: Pigcarangan, Tubod, Lanao del Norte  
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Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO

Original Copy of Two

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11-10-25

November 10, 2025

REGIONAL MEMORANDUM  
No. 914, s. 2025

SUBMISSION OF ACCOMPLISHMENT REPORTS REGARDING THE 2025  
NATIONAL READING MONTH CELEBRATION

To: Schools Division Superintendents  
All Others Concerned

1. Supporting the Department of Education's (DepEd) celebration of the **2025 National Reading Month**, in line with the implementation of the **Academic Recovery and Accessible Learning Program (ARAL) Program**, this Office requests the Schools Division Offices (SDOs), through their divisional reading/ARAL coordinators, to submit their documentation (one narrative, 10 separate high-resolution photos, and three-minute video) regarding their celebration of the 2025 National Reading Month, which will culminate with *Araw ng Pagbasa* on November 27, as per Republic Act No. 10556.
2. The conduct and documentation of activities must comply with the Child Protection Policy and Data Privacy Act and should not disrupt instructional time (DepEd Order No. 9, s. 2005). Expenses may be charged to MOOE and other local funds, subject to the existing accounting and auditing rules and regulations.
3. Attached for reference is the template for the narrative, together with the photo and video documentation requirements. Please submit the documentation via this link <https://tinyurl.com/mr226zxc> not later than December 1.
4. This Office directs the immediate and wide dissemination of this Memorandum.

**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

For the Regional Director:

**ATTY. SHIRLEY O. CHATTO**  
Chief Administrative Officer  
Administrative Services Division

ATCH.: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

ARAL      CELEBRATIONS  
READING EDUCATION      REPORTS

CLMD/moon



Address: DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City  
Telephone No: (088) 881-3137  
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Doc. Ref. Code	RC-ORD-1013	Rev	01
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SUBMISSION OF ACCOMPLISHMENT REPORTS REGARDING THE 2025  
NATIONAL READING MONTH CELEBRATION

NARRATIVE DOCUMENTATION

I. Objectives
II. Activities/Strategies (with descriptions)
III. Participants
IV. Stakeholder Support
V. Highlights and Outcomes
VI. Reflections or Feedback
VII. Other Details

Prepared by: (SDO Reading/ARAL Coordinator)

Noted by: (CID and SGOD Chiefs)

Approved by: (SDS)



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## PHOTO DOCUMENTATION

1. Submit 10 high-resolution photos (saved in a folder in the Google Drive) showcasing:
  - a. Preparation and setup
  - b. Key moments during the activity
  - c. Learner engagement
  - d. Community involvement
  - e. Culminating event (Araw ng Pagbasa)
  - f. Others
2. Photos should be in JPEG or PNG format, minimum resolution of 1080p.
3. Formulate separate photo captions (1-2 sentences each in PDF format and saved in a folder in the Google Drive) to describe the context.
4. Photo documentation must comply with the Child Protection Policy and Data Privacy Act and should not disrupt instructional time (DepEd Order No. 9, s. 2005).

## VIDEO DOCUMENTATION

1. Submit a three-minute video summarizing the activity.
2. Include clips of the event, interviews, and highlights.
3. Ensure clear audio and visual quality (Format: MP4, MOV, or AVI).
4. The video should be suitable for public viewing and may be featured in regional/national compilations.
5. Video documentation must comply with the Child Protection Policy and Data Privacy Act and should not disrupt instructional time (DepEd Order No. 9, s. 2005).



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