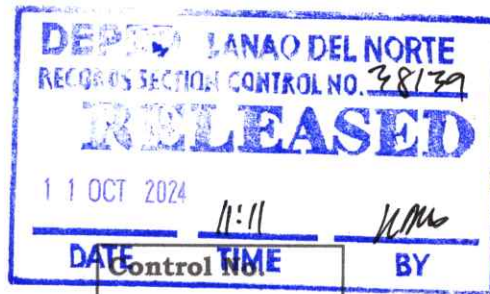




Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF LANA O DEL NORTE



October 08, 2024

DIVISION MEMORANDUM

No. 497, s. 2024

**SEMINAR-WORKSHOP ON THE DEVELOPMENT OF DIVISION PUBLIC
SERVICE CONTINUITY PLAN (PSCP)**

To: Assistant Schools Division Superintendent
Chief – Curriculum Implementation Division
Chief – Schools Governance and Operations Division
CID Personnel
SGOD Personnel
OSDS Personnel
All Others Concerned

1. In line with the Department of Education's commitment that is to ensure continuity in the delivery of public service, this Office will conduct **Seminar-Workshop on the Development of Division Public Service Continuity Plan (PSCP)** on **October 15-18, 2024** at **Evergreen Function Hall, Esperanza, Bacolod, Lanao del Norte**.
2. The development of this plan is a critical component of organizational management that involves preparing for and responding to potential disruptions in the delivery of public services. The plan is intended to help the government function and provide essential services continuously, particularly during disasters and emergencies.
3. Participants are required to bring their own laptop for the workshop. Meals and snacks shall be charged against Disaster Preparedness and Response Program (DPRP) FY 2023 while traveling expenses shall be charged to local funds subject to usual accounting and auditing policies, rules and regulations.
4. Below is the number of participants per functional division.

Office/Section	Number of Participants
Office of the Schools Division Superintendent	12
Curriculum Implementation Division	5
School Governance and Operations Division	13

5. This issuance serves as Travel Authority to all concerned participants.
6. For immediate dissemination and compliance.


EDWIN B. MARIBOJOC, CESO V
Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index

Under the following subjects:

SEMINAR-WORKSHOP ON THE DEVELOPMENT OF PSCP

DRRM ACTIVITIES

CABASIS/DM – Seminar-Workshop on the Development of PSCP
October 08, 2024