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| Department of Education Region x SCHOOLS DIVISION OF LANAO DEL NO | TI FIAT ZUZ3 | S:00 TIME | - Car |

11 MAY 2023

DIVISION MEMORANDUM

No. 240 s.2023

SECOND DIVISION MANAGEMENT COMMITTEE MEETING FOR CALENDAR YEAR 2023

To: Assistant Schools Division Superintendent Chief Education Supervisor, CID Chief Education Supervisors, SGOD Education Program Supervisors
Public Schools District Supervisors/Coordinating School Principals Elementary and Secondary School Heads Administrative Officers V and IV Division Legal Officer III Division Planning Officer III Division Accountant III Information Technology Officer Concerned SGOD Personnel Concerned CID Personnel

1. This Office will hold the second Division Management Committee Meeting for CY 2023 on the following dates and venues:

| DATE | VENUE | |
|---|---|--|
| REGION 1 - May 17, 2023 8:00 to 5:00 p.m. | Evergreen Garden, Esperanza, Bacolod, | |
| REGION 2 - May 18, 2023 8:00 to 5:00 p.m. | Lanao del Norte Horizons Resort, Bag-ong Dawis, Baroy, | |
| | Lanao del Norte | |

2. Travel expenses/per diem incurred shall be charged to Division/School MOOE/local funds subject to the usual accounting and auditing policies, rules, and regulations.

3. Participants are advised to contact their respective Public Schools District Supervisors for the catering arrangements.

4. Immediate and wide dissemination of this Memorandum is desired.

Pedwink Maribojoc, edd, ceso v Schools Division Superintendent

Encl: None To be indicated in the Perpetual Index under the following subjects: MANCOM MEETING

JMP-DM SECOND DIVISION MANAGEMENT COMMITTEE MEETING FOR CY 2023



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