



Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF LANAO DEL NORTE

DEPED LANAO DEL NORTE
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NOVEMBER 7, 2025

DIVISION MEMORANDUM
No. 703, s. 2025

**SCREENING AND SUBMISSION OF REQUIREMENTS FOR THE 2024 REGULAR
PHILIPPINE EDUCATIONAL PLACEMENT TEST (PEPT) REGISTRANTS**

To: Assistant Schools Division Superintendent
Chief ES- Curriculum Implementation Division
Chief ES- Schools Governance and Operations Division
Public Elementary and Secondary School Heads
Private Elementary and Secondary School Heads
All Others Concerned

1. This has reference to DepEd Order No. 55, s. 2016 and DepEd Memorandum No. 034, s. 2025 titled Administration of the 2024 Regular Philippine Educational Placement Test (PEPT). The Bureau of Educational Assessment (BEA), through DepEd Lanao del Norte Division- SGOD School Management Monitoring and Evaluation Section, shall administer the 2024 Regular Philippine Educational Placement Test (PEPT). The schedule shall be in December 2025 at Lanao del Norte National Comprehensive High School, Baroy, Lanao del Norte.
2. The following are learner's category who are eligible to take PEPT:
 - a. Learners from schools without government permit.
 - b. Learners from nonformal and informal education programs
 - c. Learners who have incomplete or no record of formal schooling
 - d. Learners with back subjects
 - e. Learners who need grade-level standards assessment, and
 - f. Learners who are overage for their grade levels.
3. To register, learners should submit the following documentary requirements:

For new registrants/test-takers:

- a) One copy of the completed Regular PEPT Registration Form
*Accomplished PEPT Registration Form (download the PEPT Registration Form from <https://bit.ly/BEARegularPEPT>-refer to Annex A) No registration fee is required.
- b) Birth Certificate
*Original and one (1) photocopy of Birth Certificate duly authenticated and issued by the Philippine Statistics Office Authority (PSA) /National Statistics Office (NSO) or Local Civil Registrar.



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- c) Certified True Copy of School Records with dry seal (SF10/Form 137 signed by the School Principal/Administrator/Registrar)
- d) ID Pictures
 - *Two (2) pieces identical and recently taken 1x1 colored ID pictures with name tag.
- e) Certificate of Attendance in intervention programs, or any proof of schooling (if applicable)
- e) School Permit: Photocopy of School Permit to Operate/Government Recognition (for applicants from private schools)
- f) Endorsement letters from the Regional Office/Schools Division Office for PEPT Validation (if learners from school without government permit)

For retakers & PEPT passers only:

- a) One copy of the completed Regular PEPT Registration Form
- b) Original and one photocopy of the PEPT Certificate of Result (COR);
- c) Two identical and recently taken 1x1 colored ID pictures with name tags; and
- d) Examinees whose test score in one subject is lower than 75% may be allowed to retake the failed subtest within six months from the date of examination. On the other hand, examinees whose test scores in two or three subjects are lower than 75% are required to retake all the subjects.

4. Moreover, each municipality shall be allocated eight (8) slots for learners who intend to take the Philippine Educational Placement Test (PEPT). The Public Schools District Supervisors (PSDS) or Coordinating Principals are hereby advised to endorse eight (8) qualified PEPT registrants from their respective municipalities. Likewise, the Private School Coordinator shall endorse five (5) PEPT registrants from among the learners enrolled in private schools. This allocation aims to fully utilize for the one hundred eighty-one (181) slots granted free of charge by the Central Office.

5. Screening and submission of the requirements shall be on or before Nov. 24, 20025 (Monday) at SGOD- M&E Section, DepEd Division Office, Pigcarangan, Tubod, Lanao del Norte.

6. For queries and other concerns, please contact the Division Testing Coordinator with cellphone number 09177795131.

7. Immediate and wide dissemination of this Memorandum is desired.

EDWIN R. MARIBOJOC, EdD CESO V
Schools Division Superintendent

Encl: As stated
Reference: DepEd Order No. 055, s. 2016
To be indicated in the Perpetual Index
under the following subjects:

TESTING PEPT
itj/2024 Regular PEPT Administration



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