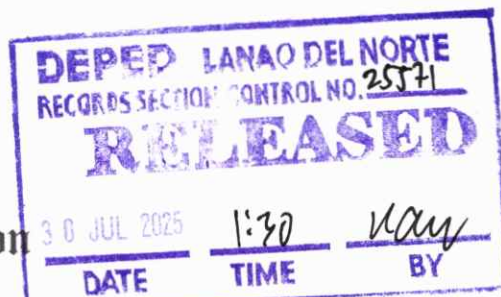




Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF LANA DEL NORTE



July 23, 2025

OFFICE MEMORANDUM

No. 03, s. 2025

SCHEDULE OF ACTIVITIES FOR OFFICE REST AND RECREATION

To: Assistant Schools Division Superintendent
Chief-Curriculum Implementation Division
Chief-Schools Governance and Operations Division
Section Heads
Others Concerned

1. In line with the Department of Education's commitment to promoting the holistic well-being, morale, and productivity of its personnel, the Department of Education, Lanao del Norte Division shall conduct a Rest and Recreation (R&R) activity.
2. This initiative is intended to serve as a wellness and team-building opportunity that allows employees to temporarily step away from their daily responsibilities, recharge, and return to work with renewed motivation. It also aims to foster camaraderie, strengthen professional relationships, and reinforce a positive workplace culture.
3. The R&R activity will be held on the following schedules and location:

DATE	DESTINATION	DEPARTURE FROM THE OFFICE	ARRIVAL IN THE OFFICE
August 29, 2025	Tinago Falls Robocon, Linamon, LDN	2:00 pm	5:30 pm
September 26, 2025	Mighty Hill Tagoloan, LDN	2:00 pm	5:30 pm
October 24, 2025	Jardin de Rachma Magsaysay, LDN	2:00 pm	5:30 pm
November 28, 2025	Durano Camp Site Kapatagan, LDN	2:00 pm	5:30 pm
December 2025	Estregan Beach Resort	2:00 pm	5:30 pm



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4. Travel expenses shall be charged to local funds, while meals, snacks, and entrance fees shall be shouldered by the participating employees. Attendance to the R&R activity is strictly voluntary and shall not affect the delivery of essential services.
5. Heads of Offices/Units are requested to ensure fair participation while maintaining office operations. Participants are expected to demonstrate appropriate behavior and professionalism throughout the activity.
6. For guidance and information.

EDWIN R. MARIBOJOC, CESO V
Schools Division Superintendent



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