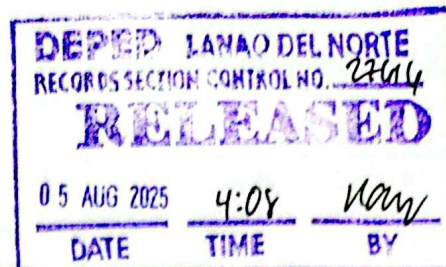




Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF LANA DEL NORTE
Website: depedldn.com



August 5, 2025

DIVISION MEMORANDUM

No. 424 s. 2025

REITERATION OF THE GRANT OF AUTHORITY TO PUBLIC SCHOOLS DISTRICT SUPERVISORS (PSDSS) AND DISTRICT-IN-CHARGE (DIC) TO CONDUCT MONITORING AND EVALUATION ON THE UTILIZATION OF SCHOOL MOOE, OTHER FUNDS, AND THE SCHOOL PROCUREMENT PROCESS

TO: Asst. Schools Division Superintendent
SGOD and CID Chiefs
Division Office Section Heads
Public Schools District Supervisor/
District In-Charge
Public Elem/ Sec School Principals/ School Heads
All Others Concerned

1. In line with Division Memorandum No. 442, s. 2023, titled "**Authority of the PSDSs/DICs to Conduct Monitoring and Evaluation on the Utilization of School MOOE and Other Funds,**" this Office reiterates the authority granted to Public Schools District Supervisors (PSDSs) and District-In-Charge (DIC) to conduct monitoring and evaluation on the utilization of School MOOE, other funds, and the school procurement process.
2. PSDSs and DICs are likewise authorized to coordinate this undertaking with the Administrative Officer II, Senior Bookkeepers, Disbursing Officers, and Procurement Personnel to ensure the proper and full implementation of the school's financial operations and management.
3. Further, Administrative Officer II, Senior Bookkeepers, Disbursing Officers, and Procurement Personnel shall ensure the timely submission of reports as required by the Division Office and Commission on Audit (COA).
3. Immediate and wide dissemination of and strict compliance with the contents of this Memorandum is enjoined.

EDWIN R. MARIBOJOC EdD, CESO V
Schools Division Superintendent

Reference: Division Memo 442 s. 2023
To be indicated in the Perpetual Index
under the following subjects:

SCHOOL FINANCIAL OPERATIONS/ MANAGEMENT

MONITORING AND EVALUATION

PROCUREMENT



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Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF LANA O DEL NORTE

18 August 2023

DEPED LANA O DEL NORTE		
RECORDS SECTION CONT. NO. <u>27086</u>		
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DIVISION MEMORANDUM
No. 444 s. 2023

**AUTHORITY OF THE PSDS/DICs TO CONDUCT
MONITORING AND EVALUATION ON THE UTILIZATION
OF SCHOOL MOOE AND OTHER FUNDS.**

To: Assistant Schools Division Superintendent
SGOD and CID Chiefs
Armando B. Pasok, AO V
Emily S. Padayhag, AO V
Public Schools District Supervisors/Coordinating School Principals
Public Elementary and Secondary School Heads
All Others Concerned

1. In our ongoing efforts to enhance the efficiency and effectiveness of our schools' operations, this Division hereby authorized the Public School District Supervisors (PSDSs) and Coordinating School Principals (DICs) to conduct the monitoring and evaluation on the utilization and liquidation of SEF, MOOE and other funds to ensure that the schools adhere to the policy and standards using pre-designed M & E and transparency tools as set by the Civil Service Commission (CSC) and the Commission on Audit (COA).
2. This aims to empower the Public Schools District Supervisor to streamline the procurement process while ensuring transparency, accountability, and compliance with all relevant regulations.
3. The Administrative Officer II (AO II), Bookkeepers, and Disbursing Officers are enjoined to adhere to this Memorandum and give support to the PSDSs and DICs to go over the school's financial transactions.
4. Immediate and wide dissemination of and strict compliance on the contents of this Memorandum is enjoined.

EDWIN R. MAXIBOJOC EdD, CESO V
Schools Division Superintendent

Reference: CSC PSDS Duties and Functions
To be indicated in the Perpetual Index under the following subjects:
School Administrators Education Program Supervisors
Curriculum Implementation Division CS August 14, 2023

Public Schools District Supervisors



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