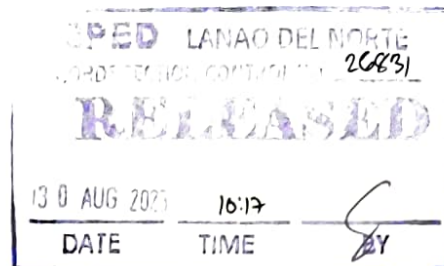




Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF LANA DEL NORTE



Office of the Schools Division Superintendent

August 14, 2023

DIVISION MEMORANDUM
No. 435, s. 2023

RELEASE OF CASH ALLOWANCE 2023

To: ALL TEACHING AND NON-TEACHING PERSONNEL
This Division

1. DepEd Joint Circular No. 2, s. 2021 provides that Cash Allowance will be given to **all permanent and provisional public-school teachers, including Alternative Learning System (ALS) Mobile Teachers and District ALS Coordinators (DALSCs)**, in all public elementary, junior, and senior high schools, and community learning centers, who are in service in the DepEd for the current school year, and assigned **with at least one teaching load** for the purchase of teaching supplies and materials, for internet and other communication expenses, and for annual medical expense for the school year.

2. Teachers who are in service in DepEd as of the official first day of the school year up to 30 calendar days after the start of the school year shall be entitled to the full amount of the Cash Allowance. Teachers whose assumption to duty is beyond 30 calendar days after the first day of school shall be entitled to the Cash Allowance on a pro-rata basis as follows:

Date of Assumption to Duty from the Date of Opening of Classes (Calendar Days)	Percentage of Cash Allowance to	Amount
a. Within the first 30 days	100%	5,000.00
b. After the first 30 days but not more than 90 days	80%	4,000.00
c. After 90 days but not more than 150 days	50%	2,500.00
d. After 150 days until the end of the SY	20%	1,000.00

3. Public School Teachers who fall under the following circumstances **shall not be entitled** to the grant of Cash Allowance:

- Those with **no teaching load** and performing non-teaching functions, duties, and responsibilities within the current school year;
- Those who are **on absence without leave (AWOL), indefinite sick leave of absence, maternity leave, or study leave** within the current school year;



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- iii. Those who are **found guilty of any offense in connection with their work** and meted the penalty in the previous school year; and
- iv. Those who are **no longer in service as of the official start of the current school year.**

However, teachers in items **i and ii** who resume duty and are assigned with at least one (1) teaching load within the current school year shall be entitled to the Cash Allowance on a **pro-rata basis.**

- 4. Details regarding eligibility, exemptions, and other matters are indicated in DBM-DepEd Joint Circular No. 2, s. 2021 and DO 10, s. 2020.
- 5. Immediate dissemination of this memorandum is directed.

EDWIN R. MARIBOJOC, CESO V
Schools Division Superintendent



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