



Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF LANA DEL NORTE

DEPED LANA DEL NORTE		
RECORDS SECTION CONTROL NO. <u>3642</u>		
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DATE	TIME	BY

September 9, 2026

DIVISION MEMORANDUM

No. 478, s. 2026

**REITERATION ON THE STRICT WEARING OF THE PRESCRIBED DEPED
NATIONAL UNIFORM AND PROPER OFFICE ATTIRE**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
All School Heads
All Teaching and Non-Teaching Personnel
All Others Concerned

1. The Schools Division Office reiterates the importance of professionalism, proper decorum, and appropriate workplace attire among all personnel reporting to and transacting official business at the Division Office.
2. This reminder is issued pursuant to DepEd Memorandum No. 028, s. 2025, entitled "*Guidelines on the New Department of Education National Uniform for Classroom and Office-Based Personnel*," which prescribes the new Department of Education national uniform for classroom and office-based personnel.
3. Likewise, all personnel are reminded to observe CSC Memorandum Circular No. 16, s. 2024, entitled "*Revised Dress Code for Government Officials and Employees*" which emphasizes appropriate official attire and provides for the wearing of agency-prescribed office uniforms and appropriate attire consistent with the standards of government service.
4. In view of the foregoing, all School Heads/Principals and non-teaching personnel are hereby reminded to wear the prescribed DepEd national uniform or other authorized official attire whenever reporting to or transacting official business at the Schools Division Office, particularly during meetings, conferences, consultations, submission of documents, and other official activities.
5. Personnel are further reminded that attire worn in the Division Office must be decent, modest, presentable, and appropriate for a professional government workplace. Clothing that is excessively revealing, transparent or see-through,



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excessively short, overly tight, exposes substantial portions of the body, or is otherwise unsuitable for an official workplace shall not be worn while conducting official business.

6. All School Heads/Principals and immediate supervisors are requested to disseminate this memorandum to their respective personnel and ensure awareness and compliance with the prescribed dress and uniform requirements.

7. This memorandum shall serve as a reiteration and reminder to all personnel that appropriate uniform and professional attire must be observed whenever reporting to the Division Office or performing official functions.

8. Strict compliance is hereby enjoined.

EDWIN R. MARIBOJOC EdD, CESO V
Schools Division Superintendent

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:
Office Uniform



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