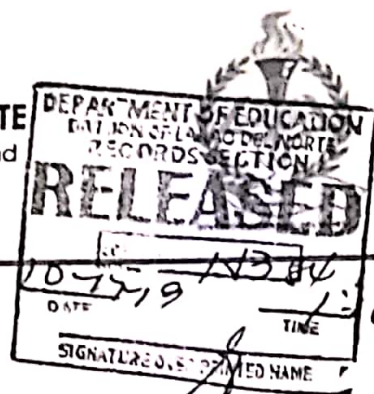




Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF LANA DEL NORTE
Gov. A. Quilbranza Prov'l Gov't Compound
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DIVISION MEMORANDUM

No. 428s. 2019

TO : SGOD Personnel
Public School Heads both Elementary & Secondary
Other Concerned
This Division

FROM : **ROY ANGELO E. GAZO**
Schools Division Superintendent

DATE : October 17, 2019

SUBJECT: **QUALITY ASSURANCE, TECHNICAL ASSISTANCE, MONITORING & EVALUATION (QATAME) TRAINING WORKSHOP**

1. This office announces the conduct of Quality Assurance, Monitoring & Evaluation (QATAME) Training Workshop for all School Heads at A & A Parklane, Tubod, Lanao del Norte on Nov. 5-8, 2019 for four (4) batches, 8:00 am.
2. Enclosed are the training schedule and training matrix.
3. Participants are directed to bring laptop, extension wire, and pocket WiFi or other mode of internet access.
4. Training venue and meals shall be charged against 2019 Human Resource Development Fund while transportation and other incidental expenses relative to the participation of the said activity shall be charged against local funds/MOOE subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of and strict compliance with this memorandum is desired.

#GO100



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Enclosure No. 2 to Division Memorandum No. ____ s. 2019

Training Matrix
QATAME TRAINING WORKSHOP

Time	Activities/ Topics	Resource Person/Facilitators
8:00 – 8:30	Registration	
8:30- 9:30	Opening Program	
9:30 – 10:30	Customization of QATAME Tools for Learning and Development Interventions	Arlene D. Manginsay EPS
10:30 – 11:00	Quality Assurance, Technical Assistance, Monitoring & Evaluation (QATAME)	Ivy T. Jumawan SEPS M&E
11:00 – 11:30	QATAME Tools – Pre Implementation	Ivy T. Jumawan SEPS M&E
11:30 – 12:00	QATAME Tools – During Implementation	Lady Ann L. Cabahug EPS II
12:00 – 1:00	LUNCH BREAK	
1:00 – 1:30	QATAME Tools – After Implementation	Lady Ann L. Cabahug EPS II
1:30 – 2:00	QATAME Online Tools	Florderick Velarde ITO
2:00 – 3:00	Workshop QATAME Online Tools	
3:00 – 3:30	QR Code	Ivy T. Jumawan SEPS
3:30 – 4:00	DATA Analysis	Ivy T. Jumawan SEPS
4:00 – 4:30	Online Feedback Evaluation (QATAME)	Ivy T. Jumawan SEPS
4:30 – 5:00	Closing Program	



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Enclosure No. 1 to Division Memorandum No. ____ s. 2019

TRAINING SCHEDULE

MUNICIPALITY	DATE
BATCH 1 Poonapiagapo Pantao Ragat Munai Pantar Matungao Tagoloan Balo-i Bacolod Linamon	Nov. 5, 2019
BATCH 2 Tangcal Magsaysay Sapad Salvador SND Lala	Nov. 6, 2019
BATCH 3 Baroy Kolambugan Kapatagan Nunungan Tubod	Nov. 7, 2019
BATCH 4 Secondary Schools Maigo Kauswagan	Nov. 8, 2019