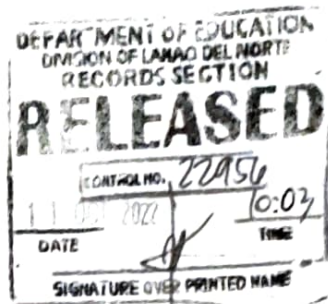




Republic of the Philippines  
Department of Education  
Region X  
**LANAO DEL NORTE DIVISION**  
Gov. A. Quibranza Prov'l. Gov't. Compound  
Pigcarangan, Tubod, Lanao del Norte



**DIVISION MEMORANDUM**

No. 481 s. 2022

To: Secondary School Heads  
Division Composite Team  
All Others Concerned  
This Division

From: *[Signature]* **EDILBERTO L. OPLENARIA, CESO V**

Schools Division Superintendent

Subject: **ONLINE ORIENTATION ON THE INITIAL ROLL- OUT OF THE SCHOOL GOVERNANCE COUNCIL (SGC) FUNCTIONALITY ASSESSMENT TOOL FOR SECONDARY SCHOOLS AND DIVISION COMPOSITE TEAM**

Date: October 10, 2022

1. Per Regional Memorandum No. 620, s. 2022 titled Online Orientation on the Initial Roll-Out of the School Governance Council (SGC) Functionality Assessment Tool for Secondary Schools, this Office hereby directs all Secondary School Heads and Division Composite Team to attend an Online Orientation on October 13 via MS Teams with the link @ <https://bit.ly/SGCTool>.
2. Attached is the Program Design for guidance.
3. For more information, please contact Ms. Ivy T. Jumawan, Senior Education Program Specialist and SBM Coordinator, at 09177795131.
4. Immediate dissemination of and strict compliance with this Memorandum is directed.



Republic of the Philippines  
 Department of Education  
 Region X-Northern Mindanao  
**DIVISION OF LANAOS DEL NORTE**  
 Gov. A. Quibranza Prov'l. Gov't. Compound  
 Pigcarangan, Tubod, Lanao del Norte

**ONLINE ORIENTATION ON THE INITIAL ROLL- OUT OF THE SCHOOL  
 GOVERNANCE COUNCIL (SGC) FUNCTIONALITY ASSESSMENT  
 TOOL FOR SECONDARY SCHOOLS AND  
 DIVISION COMPOSITE TEAM**

<https://bit.ly/SGCTool>

**October 13, 2022**

**PROGRAM DESIGN**

TIME	ACTIVITY	
8:00AM – 8:15 AM	Registration	<a href="https://bit.ly/SGCattendance">https://bit.ly/SGCattendance</a>
8:15AM – 8:45 AM	Preliminaries  National Anthem Invocation  Welcome Remarks  Message	Multimedia Presentation Multimedia Presentation  Jovanny M. Pangasian EPS-II SGOD  Edilberto L. Oplenaria, CESO V Schools Division Superintendent
8:45 AM – 9:00 AM	Objectives of the Online Orientation Discussion Flow	IVY T. JUMAWAN SEPS/ SBM Coordinator
9:00 AM – 9:15 AM	Context and Background Rationale of SGC	
9:15 AM – 9:45 AM	Function Functionality Indicators	
9:45 AM – 9:50 AM	BREAK	
9:50 AM – 10:30 AM	Process Flow	
10:30 AM – 11:00 AM	Roles and Responsibilities	
11:00 AM – 11:15 AM	Timeline of Activities	
11:15 AM – 11:30 AM	QATAME <a href="https://tinyurl.com/OrientationSGCTool">tinyurl.com/OrientationSGCTool</a>	

EMCEE: KATHERINE GAY A. PUTIS  
 Division Nurse