



Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF LANA DEL NORTE

DEPED LANA DEL NORTE		
RECORDS SECTION CONTROL NO. 2501		
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DATE	TIME	BY

27 July 2026

DIVISIONAL MEMORANDUM

No. 481 s. 2026

**ONE DAY CAPACITY BUILDING ON PROJECT PROPOSAL
DEVELOPMENT FOR SCHOOL ADMINISTRATORS**

**To: Schools Division Superintendent
Chief Education Supervisor, SGOD
Chief Education Supervisor, CID
All School Heads (Elementary and Secondary)
All Others Concerned**

1. This Office through the School Governance and Operations Division and Social Mobilization and Networking section, will conduct One Day Capacity Building on Project Proposal Development for School Administrators on **August 5, 2026** (Batch 1), and **August 6, 2026** (Batch 2) at Alden's Function Hall, Tubod, Lanao del Norte.
2. See attached Enclosure for the Batch assignment and number of participants. Each participant is required to bring their own laptop for the workshop.
3. This Memorandum serves as travel authority for the participants. Travel and incidental expenses shall be charges against local funds subject to the existing accounting rules.
3. For information and strict compliance.

EDWIN R. MARIBOJOC, CESO V
Schools Division Superintendent

Enclosures: as stated

Reference: Memo

To be indicated in the Perpetual Index under the following subjects:

CapB Project Proposal

DDELUNA/SGOD Socmob

July 27, 2026



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Enclosure: Participants

August 5, 2026 (Batch 1)

District	Number of Participants/School Heads
Sultan Naga Dimaporo	34
Kauswagan	15
Tubod	30
Kolambugan	14
Munai	19
Tangcal	12
Tagoloan	13
Baloi	28
Maigo	13
Magsaysay	10
Poona Piagapo	12

August 6, 2026 (Batch 2)

District	Number of Participants/School Heads
Baroy	16
Bacolod	16
Kapatagan	34
Matungao	12
Nunungan	15
Pantaio Ragat	15
Salvador	16
Sapad	14
Linamon	9
Pantar	16
Lala	31



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