



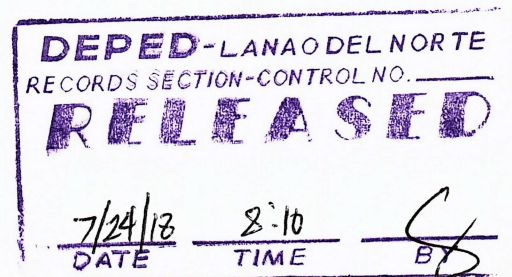
Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X-Northern Mindanao
DIVISION OF LANA O DEL NORTE
Gov. A. Quibranza Prov'l. Gov't. Compound
Pigcarangan, Tubod, Lanao del Norte



July 23, 2018

MEMORANDUM

TO: ALL SCHOOLS ADMINISTARTOR/TIC/SIC
TEACHERS BOTH ELEMENTARY,
JUNIOR AND SENIOR HIGH SCHOOL



SUBJECT: NO TRANSACTION POLICY FOR ALL SCHOOL BASED PERSONNEL
EVERY MONDAY OF THE WEEK

The field is hereby informed of "NO TRANSACTION POLICY" in the division office every Monday of the week, this is to give priority to school concerns for proper implementation of the "**Policy on Time On Task**" by the Department, thus, ensuring proper implementation of school program/class program.

For information and strict compliance.


ROY ANGELO E. GAZO
Schools Division Superintendent