



Republic of the Philippines  
**Department of Education**  
REGION X  
**SCHOOLS DIVISION OF LANA DEL NORTE**



February 5, 2024

DIVISION MEMORANDUM  
No. 064 s. 2024

**MEETING FOR THE UPDATES ON THE ENHANCED WINS ONLINE  
MONITORING SYSTEM (OMS) AND UPLOADING OF WINS  
DATA FOR SY 2022-2023 AND SY 2023- 2024**

To: All Elementary School Principals And School Heads  
Secondary School Principals And School Heads  
School Elementary ICTS/Secondary ICTS  
All Nurses  
All Others Concerned  
*This Division*

1. There will be a virtual orientation on February 6, 2024 @ 9:00 AM with regards to the Updates on the Enhanced WIS ONLINE MONITORING (OMS) AND UPLOADING OF WINS DATA FOR SY 2022-2023 And SY 2023-2024.
2. The agenda aims to;
  - a. the creation of USERS account Creation (WINS Coordinator and WINS Administrator Accounts
  - b. Uploading Facility: Navigating the WINS e-OMS;
  - c. Validation process in the newly enhanced e-OMS;
  - d. BLSS-SHD updates and ways forward.
3. All the said participants mentioned above are advised to bring their own laptops for the creation of their users name account.
5. Attached is a copy of the Office of the Director for reference.
6. Immediate dissemination of and strict compliance of this Memorandum is desired.

**EDWIN R. MARIBOJOC, EdD, CESO V**  
Schools Division Superintendent

Reference: Office of the Director  
To be indicated in the Perpetual Index  
Under the following subject  
Water Sanitation and Hygiene in School Program  
SOBERE- Involvement of Schools ICTS and School Heads and Principals

Reference: DepEd Order No.10. s. 2016  
To be indicated in the Perpetual Index



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PROGRAM OF ACTIVITIES

| TIME              | ACTIVITY                                                                                                                                                                                                                                                                                                                                                    | RESPONSIBLE PERSON                                |
|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| 9:00-9:10<br>AM   | Opening prayer                                                                                                                                                                                                                                                                                                                                              | ICT                                               |
|                   | Acknowledgement of<br>Participants                                                                                                                                                                                                                                                                                                                          | Katherine Gay A. Putis, RN, MAN                   |
|                   | Opening Remarks                                                                                                                                                                                                                                                                                                                                             | Maria Carmela T. Ablin                            |
|                   | Discussion of the<br>Agenda<br>1. History of WINS<br>enhanced Online<br>Monitoring System (e-<br>OMS)<br>2. User Account<br>Creation( WINS School<br>coordinator and WINS<br>school administrator)<br>3. Uploading Facility:<br>Navigating the WINS e-<br>OMS<br>4. Validation process in<br>the newly enhanced e-<br>OMS<br>5. Updates and ways<br>forward | Florderick Velarde<br>Division WINS administrator |
| 11:55-<br>12:00PM | Closing Remarks                                                                                                                                                                                                                                                                                                                                             | Dr. Michelle T. Velez<br>Medical Officer III      |

  
**MARIA CARMELA T. ABLIN, EdD**  
Chief Education Supervisor, SGOD



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