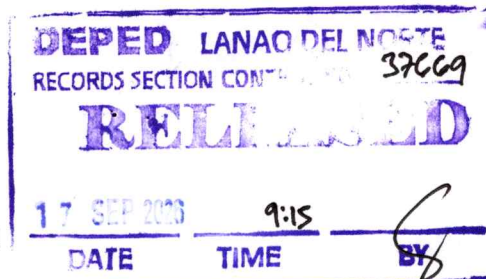




Republic of the Philippines
Department of Education

REGION X
SCHOOLS DIVISION OF LANA DEL NORTE



September 14, 2026

DIVISION MEMORANDUM

No. 498 s. 2026

**INVENTORY OF TEACHING-LEARNING RESOURCES IN
LITERACY AND NUMERACY FOR KEY STAGE 1**

TO: Education Program Supervisors
Public Schools District Supervisors/ Coordinating School Principals
Secondary School Principals
Elementary School Principals
All Others Concerned

1. In support of the implementation of the foundational literacy and numeracy programs of the school and to ensure the availability of adequate instructional materials for Key Stage 1 learners, this Office, through the Curriculum Implementation Division under the Project RAFI, Project MATRIX and Project DeSIRE, shall conduct an inventory of teaching-learning resources used in Literacy and Numeracy.

2. The activity aims to:

- Determine the availability, functionality, and condition of teaching-learning resources in classrooms;
- Identify gaps and resource needs in literacy and numeracy instruction;
- Facilitate proper planning, allocation, and utilization of available resources;
- Provide accurate data for procurement, replacement, and development of instructional materials; and
- Strengthen support for the improvement of learner outcomes in reading, writing, and numeracy.

3. Education Program Supervisors, Public Schools District Supervisors, LRMDs Personnel, and other Curriculum Implementation Division (CID) personnel shall spearhead the activity to ensure the accuracy and timely submission of reports. Other division personnel are likewise encouraged to participate in this endeavor to validate and countercheck the status of teaching-learning resources in schools.



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4. Public Schools District Supervisors shall be responsible for disseminating the inventory template to their respective districts and ensuring its proper accomplishment. Additional materials not included in the inventory template may likewise be listed.
5. ELLN District Lead Administrators and Mathematics District Lead Administrators shall provide assistance and support in the accomplishment, validation, and consolidation of reports. The following documents shall be submitted on or before October 12, 2026:
 - a. Accomplished Inventory Reports of Teaching-Learning Resources in Literacy and Numeracy for Key Stage 1;
 - b. Photo Documentation of the inventory activity per teacher, organized in a designated folder, with the following specifications:
 - Printed on A4-sized bond paper;
 - With appropriate captions indicating the name of the teacher, school, district, date of inventory, and the teaching-learning resources inventoried
6. Traveling and other incidental expenses incurred in the conduct of this activity shall be charged against the Program Support Funds (PSF) for the Provision and Distribution of Transition of Learning Resources (Lesson Exemplars - LAA 1-25-520) subject to existing accounting and auditing rules and regulations.
7. For inquiries and clarifications, please contact EPS Carol R. Balwit for Literacy concerns and EPS Lorraine O. Edrea for Numeracy concerns.
8. Immediate dissemination of and compliance with this memorandum are hereby enjoined.

EDWIN R. MARIBOJOC EdD, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

CURRICULUM LEARNING RESOURCES LITERACY AND NUMERACY
CRB/ INVENTORY OF TEACHING-LEARNING RESOURCES IN LITERACY AND NUMERACY FOR KEY
STAGE 1

September 14, 2026