



September 19, 2025

DIVISION MEMORANDUM  
No. 556, s. 2025

**INITIAL EVALUATION OF APPLICATIONS FOR RECLASSIFICATION OF TEACHERS AND SCHOOL PRINCIPALS**

To: Assistant Schools Division Superintendent  
Division Chiefs  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In compliance with the directives from the Department of Education Regional Office X and the Department of Budget and Management (DBM) Region X regarding the timely submission of Plantilla Allocation List (PAL) for the **Reclassification of Positions for Teaching and School Principal Positions** on October 10, 2025, this Division shall conduct the **Initial Evaluation of Applications** on **September 24-26, 2025**.

2. The following Administrative Officer II personnel are hereby directed to report to the Division Office, **Human Resource Section** on the above-mentioned dates to provide assistance in the conduct of the evaluation:

- **CLAIRE L. BANGUIS**
- **MERIDITH S. POSADAS**
- **LORELA D. BADILLES**
- **ANTHONY M. ANDOY**
- **MELIZA E. GAMALE**
- **ROWENA R. BALONGKIT**
- **HYRA DAVE G. VALLES**
- **WILBUR DICK R. MABAO II**
- **SERG VINCENT C. DINGAL**
- **MELODY M. ZAMORA**

3. Furthermore, **MR. ERVIN M. PLANAS**, *Public Schools District Supervisor*, is designated as Adviser with respect to determining and validating the Performance Qualifications of the applicants.

  
Republic of the Philippines  
**Department of Education**  
REGION X  
**SCHOOLS DIVISION OF LANAO DEL NORTE**

4. Immediate dissemination of and compliance with this Memorandum is directed.

  
**EDWIN R. MAMBOJOC, CESO V**  
Schools Division Superintendent