



Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF LANA DEL NORTE



October 7, 2026

DIVISION MEMORANDUM

No. 545 s, 2026

**FINALIZATION AND SCANNING OF DOCUMENTS FOR
PASIDUNGOG SA AMIHANANG MINDANAO (PAM)**

TO: Assistant Schools Division Superintendent
CID Chief Education Supervisor
SGOD Chief Education Supervisor
Dayanara Eleni C. Muscad, AO II
Herbert L. Limot, AO II
PAM Division Awardees
All Others Concerned

1. All concerned personnel are hereby directed to report on duty on October 9, 2026 at the Division Office to finalize, organize, and scan the necessary documents for the Pasidungog sa Amihanang Mindanao (PAM).
2. The completed documents shall be prepared for submission on or before October 9, 2026. All concerned are enjoined to ensure that the required documents are complete, properly organized, and submitted within the prescribed deadline.
3. This Memorandum shall serve as Travel Authority for the concerned personnel.
4. Travel expenses shall be charged against Local/MOOE Funds, subject to the usual accounting and auditing rules and regulations.
5. Immediate and appropriate action on this matter is hereby enjoined.

EDWIN R. MARIBOJOC, CESO V
Schools Division Superintendent

Reference: as indicated

To be indicated in the Perpetual Index under the following subjects:
Pasidungog sa Amihanang Mindanao Scanning of documents
JMP-SGOD