



Republic of the Philippines
Department of Education
REGION X-NORTHERN MINDANAO
SCHOOLS DIVISION OF LANA DEL NORTE

DEPARTMENT OF EDUCATION DIVISION OF LANA DEL NORTE RECORDS SECTION	
RELEASED	
CONTROL NO. 26666	10.17
08 NOV 2022	
DATE	TIME
SIGNATURE OVER PRINTED NAME	

DIVISION MEMORANDUM

No. 538 s. 2022

To: Assistant Schools Division Superintendent
SGOD Chief Education Supervisor
CID Chief Education Supervisor
Education Program Supervisors
Public Schools District Supervisors/Coordinating School Principals
Elementary and Secondary School Heads
Administrative Officers V
Administrative Officers IV
Division Legal Officer III
Division Accountant III
Information Technology Officer
All Others Concerned
This Division

From: 
EDILBERTO L. OPLENARIA, CESO V
Schools Division Superintendent

Date: November 8, 2022

Subject: **FIFTH DIVISION MANAGEMENT COMMITTEE MEETING**

1. This Office ~~will~~ hold the Fifth Division Management Committee Meeting on November 11, 2022 (Friday) at 8:00 in the morning at a venue to be announced later.
2. The participants in this meeting are the Schools Division Superintendent, Assistant Schools Division Superintendent, SGOD and CID Chiefs, Education Program Supervisors, Public Schools District Supervisors/Coordinating School Principals Elementary and Secondary School Principals and Division Office Section Heads.
3. Travelling expenses/per diem incurred shall be charged to Division/ School MOOE subject to the usual accounting and auditing policies, rules and regulations.
4. All participants are to bring their own snacks and lunch.
5. Participants are required to strictly observe the health protocols such as physical distancing and wearing of face masks.
6. Immediate and wide dissemination of this Memorandum is desired.