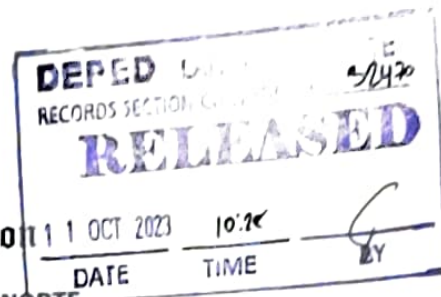




Republic of the Philippines  
Department of Education  
REGION X  
SCHOOLS DIVISION OF LANA DEL NORTE



09 October 2023

**DIVISION MEMORANDUM**

No. 509, s. 2023

**ELECTION OF OFFICERS FOR THE DIVISION FEDERATION YOUTH FOR  
ENVIRONMENT IN SCHOOLS ORGANIZATION S.Y. 2023-2024**

To: Public Schools District Supervisors  
Coordinating Principals/District In-charge  
All Public Elementary & Secondary School Heads  
All Others Concerned

1. Pursuant to the DepEd Order No. 72, s. 20223 titled "Establishment of the Youth for Environment in Schools Organization (YES-O)", DepEd Order No. 52, s. 2011 titled "Strengthening Environmental Education in Public and Private Schools", DepEd Order No. 93, s. 2011 titled "Mandated Programs, Projects and Activities, Various Forms, and Targets Pertinent to the Youth for Environment in Schools (YES) Program" and Memorandum OUOPS No. 2023-03 titled "Interim Guidelines of the Learner Government Program (LGP) for School Year 2023-2024", the field is hereby informed of the schedule for the Election of Officers for the Division Federation Youth for Environment in Schools Organization (YES-O) School Year 2023-2024, to wit:

Date	Time	Activity	Venue
October 18, 2023	9:00 AM	Face-to-Face Conduct of Election of Officers for the Division Federation Youth for Environment in Schools Environment for Elementary (District Presidents only)	Multi-Purpose Hall, Rufo de la Cruz Integrated School, Tubod, Lanao del Norte
	1:00 PM	Face-to-Face Conduct of Election of Officers for the Division Federation Youth for Environment in Schools Environment for Secondary	

2. For the Division Federation YES-O election for elementary level, **only elected presidents** of their respective districts are eligible to run on the said



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federation. All YES-O elected presidents in secondary schools are required to participate in the said election. **No proxy** is allowed in case the elected President is not present during the election.

3. The Division Federation shall elect the following positions:

- |                   |                                     |
|-------------------|-------------------------------------|
| a. President      | e. Auditor                          |
| b. Vice President | f. Public Information Officer (PIO) |
| c. Secretary      | g. Protocol Officer                 |
| d. Treasurer      |                                     |

4. School Heads/Teacher-Advisers/non-teaching personnel are advised to accompany their student leader during the conduct of the face-to-face Division Federation YES-O Election.

5. Participants are hereby advised to be at the venue **at least 15 minutes before the scheduled time**. Once the proper election has started, latecomers are not allowed to enter the hall in order not to disrupt the ongoing election.

6. Traveling, meals, and other incidental expenses incurred relative to the said activity shall be charged against School MOOE/PTA/local funds subject to the usual accounting and auditing policies, rules, and regulations.

7. This Memorandum shall serve as Travel Authority to all concerned participants.

8. For questions or clarifications, you may contact Ms. Alva Joy N. Mugot, Learner Formation Coordinator, through mobile number 09355314118.

9. Immediate dissemination of and strict compliance with this Memorandum is hereby desired.

**EDWIN R. MARIBOJOC, CESO V**  
Schools Division Superintendent

Encl.: As stated  
Reference: As stated  
To be indicated in the Perpetual Index  
Under the following subjects:

YOUTH IN ENVIRONMENT FOR SCHOOLS ORGANIZATION    DIVISION MEMO    ELECTION

AJM/Division Memorandum – Election of Officers for the Division Federation Youth for Environment in Schools Organization S.Y. 2023-2024

October 09, 2023



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