



Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF LANA DEL NORTE



13 October 2023

DIVISION MEMORANDUM

No. 524, s. 2023

DIVISION ORIENTATION TO NEWLY HIRED TEACHERS

To: Assistant Schools Division Superintendent
Chief – Curriculum Implementation Division
Chief – Schools Governance and Operations Division
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office, through the Division Human Resource Development Section, enjoins the following to attend the above-mentioned activity:

No.	Name of Teacher	School
1	Ahmad, Najmah Macaraya	Pagayawan IS
2	Alamada, Aslimah Renayon	Taporog ES
3	Baguio, Sharyn Enopia	Mentring IS
4	Bagul, Nasrifa Macalanggan	Tambo-Cadayonan ES
5	Benito, Salma Ampaso	Lingcoan PS
6	Berdisula, Floriza Mae Orquillas	Manan Asi Lawan ES
7	Binandar, Princess Jamella Dichoso	Munai NHS
8	Burong, Indira Macabangon	Lingco-an PS
9	Cabilangan, Socaina Pacalangot	Sapad CIS
10	Campong, Norlainie Ibra	Baloi CES
11	Cano-og, Roxan Dueñas	Magsaysay NHS
12	Dimaporo, Cariba Abobakar	Sapad CIS
13	Disomimba, Nihaya Mama	Aloon PS
14	Enerio, Mary Grace Pareño	Kapatagan East CS
15	Gupit, Jeiko Maiko Abella	Payong ES
16	Hassan, Abdulwajid Pundato	Tambo ES
17	Lasmarias, Emiline Dumasig	Pedro B. Liwanag MES
18	Limbaga, Remie Juntilla	Bualan ES
19	Macatana, Aina Ali	Baraason IS
20	Maminta, Aslimah Dansal	Tamparan ES
21	Mananggolo, Norayah Asi	Dansalan PS



Address: Pigcarangan, Tubod, Lanao del Norte
Telephone No.: (063) 227-6150
Email Address: lanao.norte@deped.gov.ph
Web site: <https://depedldn.com>



Management System
ISO 9001:2015
www.tuv.com
ID 010886263





Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF LANA DEL NORTE

22	Maraviles, Jomarie Asombrado	Balili CES
23	Mendoza, Dhely Mae Lapetaje	Kauswagan CES
24	Miscala, Marichu Tompong	Maigo NHS
25	Montila, Nor-Alia Macaraya	Bulao PS
26	Mutia, Mohaima Locsadata	Lamausa PS
27	Muto, Onaisah Moseb	Punod ES
28	Nang, Stiffany Vismanos	Baroy CS
29	Oblina, Kristine Joy Nobleza	Kapatagan NHS
30	Olasiman, Johnelyn Caballes	Jose Balazo MES
31	Palmares, Genevieve Magallanes	Kawit Occidental ES
32	Panawidan, Sittie Fatmah Saifah Hadjiali	Lower Kalanganan PS
33	Piape, Queeneh Tenoria	Robocon ES
34	Piloton, Jessa Balondo	Tipolo ES
35	Said, Sohorda H.Wahab	Tambo-Cadayonan ES
36	Sanchez, Anagrace Tingcang	Mamagum IS
37	Satorre, Apple Bedia	Kalinaw-Kalilintad IPS
38	Sultan, Jolaidah Maute	Sundig A Munai PS
39	Tibor, Betsaida Malacaste	Tingintingin ES
40	Uba, Marife Boctot	Sultan Membisa Langcay ES (Mukas)
41	Cabanas, Crezza May Decipulo	Arsenio A. Quibranza National High School
42	Hasanodin, Sittie Hakima Sarip	Cormatan Elementary School
43	Mamarinta, Rohanisa Tanggote	Poona Piagapo District
44	Indi, Laisana Guindo	Masibay Integrated School
45	Limpao, Akima Lope	Nangka Integrated School
46	Ansary, Sittie Farnaida Balindong	Pantao Ragat District
47	Ali, Jamirah Lucsadata	Ramain Integrated School
48	Dansal, Aisah Balowa	Ramain Integrated School
49	Lantong, Jamalia Dimala	Balo-i District
50	Camal, Nor-ainah Mapantas	Pendulonan Integrated School
51	Ampaso, Sittie Aina Obina	Munai District
52	Bucua, Najeda Pacalundo	Balo-i District
53	Asi, Rayhanah Baluwa	Bacolod Central Integrated School
54	Abbas, Jonaila Rinibatan	Maliwanag Elementary School
55	Bagumbaran, Jadidah Camilo	Tagoloan Integrated School
56	Manalocon, Princess Fatimah Dimacaling	Cadayonan Integrated School



Address: Pigcarangan, Tubod, Lanao del Norte
Telephone No.: (063) 227-6150
Email Address: lanao.norte@deped.gov.ph
Web site: <https://depedln.com>



Management
System
ISO 9001:2015
www.tuv.com
ID: 810886283





Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF LANA DEL NORTE

57	Atab Mutia, Naimah Dumagay	Munai District
58	Cabañero, Herloun Salcedo	Kapatagan East Central School
59	Pacalangot, Amana Gubaten	Pitubo Primary School
60	Jabutay, Manilyn Samson	Maigo National High School
61	Pareja, Romelyn Quimbo	Diosdado Yap Sr. National High School
62	Repuela, December Apple Genilla	Concepcion Elementary School
63	Mabaning, Annafarinah H. Socor	Samburon Integrated School
64	Ambol, Rayhan Mama	Matungao District
65	Ramber, Asnia Saripada	Campo Islam Elementary School
66	Otto, Monisa Sultan	Pantaon Primary School
67	Abing, Frelyn Omandam	Sapad Central Integrated School
68	Tecson, Charity Tayros	Kahayag Integrated School
69	Tubongbanua, Grace Tomada	Bacolod Central Integrated School
70	Subo, Nor-asima Maunte	Balo-i District
71	Bashir, Farhanah Ali	Pacalundo Integrated School
72	Cuesta, Lynce Angel Jabagat	Suso Integrated School
73	Miguel, Asmairah Hassan	Pantar National High School
74	Mimbalawag, Karima Santos	Cadayonan Integrated School
75	Benito, Johanna Raugan	Mamagum Integrated School

2. While the official venue of the ***DIVISION ORIENTATION FOR NEWLY HIRED TEACHERS*** shall be at ***ALDEN'S HOTEL FUNCTION HALL, Tubod, Lanao del Norte for October 27-28, 2023; HORIZONS RESORT FUNCTION HALL, BAG-ONG DAWIS, BAROY, LANA DEL NORTE for November 3-4, 2023*** at 8:00 in the morning.

3. The Orientation is aimed to provide a systematic and comprehensive support system for the newly hired teachers to seamlessly immerse them in the teaching profession in the public school system.

4. Participants are required to wear formal attire and are expected to arrive at the venue on the specified dates before 8:00 am. Lunch shall be provided for the participants during the activity. Travel and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing policies, rules, and regulations. ***THIS MEMORANDUM SHALL ALSO SERVE AS TRAVEL ORDER.***

5. This activity entitles the participants to service credits/compensatory time offset (CTO) for schedules that fall on Saturdays.



Address: Pigcarangan, Tubod, Lanao del Norte
Telephone No.: (063) 227-6150
Email Address: lanao.norte@deped.gov.ph
Web site: <https://depedldn.com>



Management
System
ISO 9001:2015
www.t.v.com
ID: 010806283





Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF LANA DEL NORTE

6. Attached herewith are the Program Management Team, and Activity Matrix of the orientation for reference.

7. Immediate dissemination and strict compliance of this Memorandum is directed.

EDWIN R. MARIBOJOC, CESO V
Schools Division Superintendent

Encl: As stated

To be indicated in the Perpetual Index
under the following subjects:

Orientation	Newly Hired Teachers	Division
-------------	----------------------	----------

HRD/JRI



Address: Pigcarangan, Tubod, Lanao del Norte
Telephone No.: (063) 227-6150
Email Address: lanao.norte@deped.gov.ph
Web site: <https://depedln.com>



Management
System
ISO 9001:2015
www.t.rv.com
ID: 010886283





Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF LANA DEL NORTE

Enclosure No. ____ to Div. Memo. No. ____ s. 2023

COURSE MATRIX
ORIENTATION PROGRAM FOR NEWLY HIRED TEACHERS
October 27-28, 2023, Alden's Hotel Function Hall, Tubod, LDN
November 3-4, 2023, Horizon's Resort, Bag-ong Dawis, Baroy, LDN

TIME	ACTIVITY
DAY 1 (October 27, 2023)	
7:30 – 8:00	Registration of Participants
8:00-8:15	Preliminaries
8:15 – 8:30	Inspirational Message Edwin R. Maribojoc, CESO V Schools Division Superintendent
8:30 – 8:45	Welcome Address Maria Carmela T. Ablin, EdD Chief-SGOD
8:45 – 9:00	Energizer
9:00 – 10:00	Code of Ethics for Professional Teachers of the Philippines ASDS Jayvy C. Vegafría
10:00 – 11:00	Enhanced Induction Program for Beginning Teachers Jennifer R. Intong, SEPS
11:00 - 12:00	Basic School Forms Carol R. Balwit, EPS
12:00-1:00	LUNCH BREAK
1:00 – 2:00	School Calendar and Activities for School Year 2022-2023 (DO 34, s. 2022) Robin L. Tabar, EPS
2:00 – 3:30	Policy Guidelines on Classroom Assessment for the K-12 Basic Education Program (DO 8, s. 2015) Dennis B. Dozano, EPS
3:30 – 5:00	DO 9, S. 2005 – INSTITUTING MEASURES TO INCREASE ENGAGED TIME-ON-TASK AND ENSURING COMPLIANCE THEREWITH Angelito D. Barazona, EPS
5:00	QAME
DAY 2 (October 28, 2023)	
8:00 – 8:30	Preliminaries
	Framework and Methodologies (All Learning Areas)
8:30 – 10:00	Lorraine O. Edrea, EPS
10:00 – 11:30	Monisa P. Maba, EPS
11:30 – 12:00	Angelito D. Barazona, EPS
12:00-1:00	LUNCH BREAK
1:00 – 2:00	Angelito D. Barazona, EPS
2:00 – 3:30	Dennis B. Dozano, EPS



Address: Pigcarangan, Tubod, Lanao del Norte
Telephone No.: (063) 227-6150
Email Address: lanao.norte@deped.gov.ph
Web site: <https://depedldn.com>



Management
System
ISO 9001:2015
www.tuv.com
ID: 010086263





Republic of the Philippines
Department of Education
 REGION X
SCHOOLS DIVISION OF LANA DEL NORTE

3:30- 5:00	Robin L. Tabar, EPS
5:00	QUAME
DAY 3 (November 3, 2023)	
8:00-8:30	Preliminaries
8:30 – 10:00	Carol R. Balwit, EPS
10:00 – 11:30	Marife B. Vicoy, EPS
11:30 – 12:00	Rosalio R. Vios, EPS
12:00 – 1:00	LUNCH BREAK
1:00 – 2:00	Rosalio R. Vios, EPS
2:00 – 3:30	RPMS-PPST (Classroom Observation) Marife B. Vicoy, EPS
3:30 – 5:00	Rowena E. Lontayao, EPS
QUAME	
DAY 4 (November 4, 2023)	
8:00 - 8:30	Preliminaries
8:30 – 10:00	Readers Ability First Initiative Jane Charity E. Madronero, EPS
10:00 – 11:00	Financial Literacy Rowena E. Lontayao, EPS
11:00 – 12:00	Data Privacy Act Atty. Myraflor O. Armas, Legal Officer III
12:00 – 1:00	LUNCH BREAK
1:00 – 4:00	Salaries, Wages, Benefits, Filing of Leave, Change of Status, Payslip (Region, Division issued), ERF Processing, GSIS, PHILHEALTH & PAG-IBIG Remittances, Service Record Processing Eden Fe M. Cadusale, AO II, Ma. Restirose T. Alegado, AO II, Jenny Rose B. Saritobias, AO II, Angelie C. Adala, AO II Michael Paul M. Posadas, ADAS II
4:00 – 4:30	Closing Program/ Distribution of Certificates/QAME



Address: Pigcarangan, Tubod, Lanao del Norte
Telephone No.: (063) 227-6150
Email Address: lanao.norte@deped.gov.ph
Web site: <https://depedln.com>



Management
System
ISO 9001:2015
www.tuv.com
ID: 8102856243





Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF LANA DEL NORTE

Enclosure No. ____ to Div. Memo. No. ____ s. 2023

PROGRAM MANAGEMENT TEAM

Over-all Chairman

Edwin R. Maribojoc, CESO V
Schools Division Superintendent

Co-chairman

Jayvy C. Vegafria
Assistant Schools Division Superintendent
Maria Carmela T. Ablin, Chief, SGOD
Maria Eva S. Edon, Chief, CID

Program and Planning Committee

Chairman Jennifer R. Intong, SEPS
Vice Chair Jovanny M. Pangasian, EPS II

Technical Committee/Facilitator

Chairman Jennifer R. Intong, SEPS
Vice Chairman Jovanny M. Pangasian, EPS II

Documentation/Registration Committee

Katherine Gay A. Putis, RN
Marie Lorraine A. Baclayon, PDO I
(Ensures that all participants are registered, Documents the activities)

Certificates for Speakers/Facilitators/Participants

Jovanny M. Pangasian, EPS II
(Prepares the Certificate of Participation/Recognition and Certificate of Appearance)

QATAME

Ivy T. Jumawan, SEPS
(Prepares link for QATAME)

Health and Safety

Dryden Klee A. Samaniego, RN
Patre Raiffah A. Domato, RN
(Ensures the health and wellness of participants)

EMCEE

Jovanny M. Pangasian, EPS II



Address: Pigcarangan, Tubod, Lanao del Norte
Telephone No.: (063) 227-6150
Email Address: lanao.norte@deped.gov.ph
Web site: <https://depedldn.com>



Management
System
ISO 9001:2015
www.tuv.com
ID 912896263

