



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF LANA O DEL NORTE
Gov. A. Quibranza Prov'l. Gov't. Compound
Pigcarangan, Tubod Lanao del Norte
(063)227 – 6633, (063)341 – 5109
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Division Memorandum
No. 434 s. 2020

To : **Assistant Schools Division Superintendent**
CID & SGOD Personnel
Elementary & Secondary School Heads/SIC
Administrative Officer V
Administrative Officer IV
Accountant
ITO
All Others Concerned
This Division

From: 
EDILBERTO L. OPLENARIA, CESO V
Schools Division Superintendent

Date: **October 28, 2020**

Subject: **Division Management Committee Meeting**

1. In line with the Department's mandate for good governance, this Office will hold a Division Management Committee Meeting (MANCOM) on *November 5, 2020, 9:00 am* via You Tube Livestream at <http://bit.ly/DepEdLDNLIVE> .
2. Refer to Enclosure 1 for the Program of Activities.
3. Immediate dissemination of and strict compliance with this Memorandum is desired.





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Enclosure 1 to Division Memorandum No. ___, s. 2020

Division Management Committee Meeting

A. Program of Activities

Time	Activity	Incharge
9:00 – 9:30 am	Preliminaries	
9:30 – 12:00 NN	MANCOM PROPER <ul style="list-style-type: none">• Roll Call• Reading of Previous Minutes• Call to Order• Presentation of Agenda for the Division MANCOM• Approval of the Agenda• OSDS Time• SGOD• CID• Other Matters	
12:00nn 1:00 pm	Lunch Break, Continuation of MANCOM	

