



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF LANA DEL NORTE
Gov. A. Quibranza Prov'l. Gov't. Compound
Pigcarangan, Tubod Lanao del Norte
(063)227 – 6633, (063)341 – 5109
lanao.norte@deped.gov.ph



DIVISION MEMORANDUM

NO. 534, S. 2021

TO : PUBLIC SCHOOLS DISTRICT SUPERVISORS
DISTRICT COORDINATING SCHOOL PRINCIPALS
SCHOOL HEADS
SUPREME STUDENT GOVERNMENT (SSG) TEACHER-ADVISERS
SUPREME PUPIL GOVERNMENT (SPG) TEACHER-ADVISERS
COMELEC CHAIRMAN
ALL OTHERS CONCERNED
This Division

FROM : EDILBERTO L. OPLENARIA, CESO V
Schools Division Superintendent

SUBJECT : DISTRICT AND DIVISION FEDERATION
STUDENT GOVERNMENT ELECTIONS

DATE : 21 OCTOBER 2021

1. Pursuant to Interim Guidelines on Student Government and other School Organizations' Elections for School Year 2021-2022 under the New Normal and Virtual Election Guidelines and Procedures for Division and Regional Federation of Supreme Pupil Government and Supreme Student Government, the field is hereby informed of the following schedule for the District and Division Student Government elections, to wit;

Date	Activity	MS Team Link
October 27, 2021	District Federated Student Government Elections for Supreme Pupil Government (SPG) only	
October 27, 2021 1:30 PM	Division Federated Supreme Student Government (SSG) Elections	https://bit.ly/DivisionFedElection2021
October 29, 2021 1:30 PM	Division Federated Supreme Pupil Government Elections	





Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF LANA DEL NORTE
Gov. A. Quibranza Prov'l. Gov't. Compound
Pigcarangan, Tubod Lanao del Norte
(063)227 – 6633, (063)341 – 5109
lanao.norte@deped.gov.ph



2. During the District/Division Federation Elections, only elected Presidents in schools are eligible for election to any position and are eligible to vote. No proxy is allowed in case the elected President is not present during the election.
3. The District Focal Persons/In-Charge of the District Federation Election are required to submit the List of Officers (**refer to Annex A**) and Accomplishment Report (Narrative and photo documentation) **on or before October 28, 2021** to Ms. Dimple G. Cabasis or Ms. Alva Joy N. Mugot.
4. The District and Division Federations shall elect the following positions:
 - a. President
 - b. Vice President
 - c. Secretary
 - d. Treasurer
 - e. Auditor
 - f. Public Information Officer (PIO)
 - g. Protocol Officer
5. Supreme Pupil/Student Government Teacher-Advisers are encouraged to attend the Division Federation Election as observer. Elected Presidents and Supreme Teacher-Advisers are required to accomplish the registration form:

Activity	Registration link
Division Federated Supreme Student Government (SSG) Elections	https://bit.ly/RegistrationSSGElection2021
Division Federated Supreme Pupil Government Elections	https://bit.ly/RegistrationSPGElection2021

6. Deadline of submission of the List of Officers (**refer to Annex A**) and Accomplishment Reports (Narrative and photo documentation) in the conduct of School-Based Student Government Elections shall be on **November 12, 2021**.
7. For clarifications or any concerns, you may contact Ms. Dimple G. Cabasis – 09559350534 or Ms. Alva Joy N. Mugot – 09355314118.
8. Widest dissemination and compliance of this Memorandum is hereby desired.



ANNEX A: RESULT OF THE ELECTION
SCHOOL/DISTRICT OF SUPREME STUDENT GOVERNMENT/SUPREME PUPIL GOVERNMENT

POSITION	NAME (First Name, Middle Initial, Last Name)	SCHOOL (Complete Name, no abbreviation)	DISTRICT/MUNIC IPALITY	EMAIL ADDRESS	CONTACT NUMBER
President					
Vice President					
Secretary					
Treasurer					
Auditor					
Public Information Officer (PIO)					
Protocol Officer (PO), formerly Peace Officer					

Signed and proclaimed this _____ of _____, _____.
(day)(month)(year)

 COMELEC Chairperson (Signature over Printed Name)

 SSG/SPG Teacher-Adviser (Signature over Printed Name)

Approved by:

 School Principal (Signature over Printed Name)