



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF LANA O DEL NORTE
Gov. A. Quibranza Prov'l. Gov't Compound
Pigcarangan, Tubod, Lanao del Norte



DIVISION MEMORANDUM

No. 107 s. 2021

**TO: EDUCATION PROGRAM SUPERVISORS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
SCHOOL HEADS
ALL OTHERS CONCERNED**
This Division

FROM: EDILBERTO L. OPLENARIA, CESO V
Schools Division Superintendent

DATE: MARCH 15, 2021

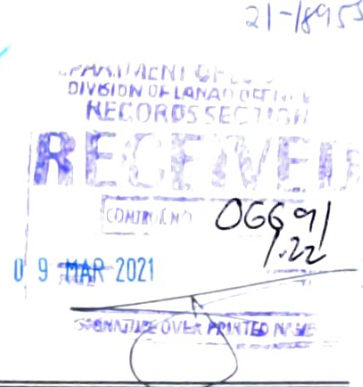
**SUBJECT: DISSEMINATION OF MEMORANDUM OU-LAPP No. Q-112, s. 2021
(PHILIPPINE POSTAL CORPORATION AND UNIVERSAL POSTAL
UNION'S 50th INTERNATIONAL LETTER WRITING COMPETITION FOR
YOUNG PEOPLE 2021)**

1. With reference to **Memorandum OU-LAPP No. Q-112, s. 2021 re Philippine Postal Corporation and Universal Postal Union's 50th International Letter Writing Competition for Young People 2021** with the theme **"Write a Letter to a Family Member about Your Experience of COVID-19"**, all Secondary Schools are highly encouraged to join the said competition.
2. **Public Schools District Supervisors and Coordinating Principals** are directed to facilitate the submission of their schools' entries.
3. Attached is the copy of Memorandum OU-LAPP No. Q-112, s. 2021 for reference.
4. Compliance with this memorandum is highly enjoined.



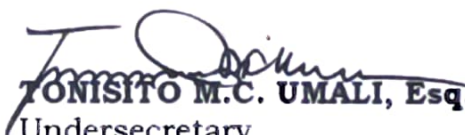


Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY
TANGGAPAN NG PANGALAWANG KALIHIM



MEMORANDUM
OU-LAPP No. Q-112, s.2021

FOR : **REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
PUBLIC AND PRIVATE ELEMENTARY AND
SECONDARY SCHOOLS HEADS
ALL OTHERS CONCERNED**

FROM : 
TONISITO M.C. UMALI, Esq.
Undersecretary

SUBJECT : **PHILIPPINE POSTAL CORPORATION (PHLPOST)
AND UNIVERSAL POSTAL UNION'S (UPU) 50th
INTERNATIONAL LETTER WRITING COMPETITION
FOR YOUNG PEOPLE 2021**

DATE : March 2, 2021

The Philippine Postal Corporation (PHLPost) annually sponsors the Commemorative Stamps for the celebration of National Teachers' Month. This year, PHLPost and the Universal Postal Union (UPU) will be holding the 50th International Letter Writing Competition for Young People 2021. Said letter writing competition aims to intensify the promotion of literacy through letter writing. The contest is designed to develop young people's skills in composition and the ability to express their thoughts clearly, to foster enjoyment of letter-writing and to help strengthen the bonds of international friendship. The contest's theme is **"Write a Letter to a Family Member about Your Experience of COVID-19"**.

The contest is open to all high school learners (15 years or younger) from both public and private schools. To encourage the participation of the learners and advance PHLPost's advocacy, homeroom or English teachers may make letter writing as a project for the learners. Entries may only be submitted via Domestic Express Mail Service (DEMS). Entries sent to other courier services will be automatically disqualified.

The First Prize winning entry on the national level will represent the country for the UPU International Letter Writing competition to be held in Switzerland.

In this regard, may we request for the dissemination of this memorandum and/or the issuance of a regional or division memorandum (with respect to our Regional Director and Schools Division Superintendent addresses of this issuance) addressed to all public and private schools nationwide to encourage our learners to join said competition and foster affection for letter writing despite other modern means of communication. Enclosed in this Memorandum is PHLPost's Circular on the contest, their respective guidelines and mechanics for your strict compliance.

For more information, you may contact Ms. Joy Cacho of PHLPost at telephone numbers (02) 8527-0132 or 8527-9605.

Thank you very much.

Republic of the Philippines

PHILIPPINE POSTAL CORPORATION



OFFICE OF THE POSTMASTER GENERAL

2 February 2021

PHLPOST CIRCULAR NO. 21-14

SUBJECT: 50TH INTERNATIONAL LETTER-WRITING COMPETITION FOR YOUNG PEOPLE (2021)

The Universal Postal Union, through the International Bureau, has recently called on all postal administrations to participate in this year's letter writing competition. It aims to intensify the promotion of literacy thru letter-writing. The contest is designed to develop the young people's skills in composition and the ability to express their thoughts clearly, to foster their enjoyment of letter-writing and to help strengthen the bonds of international friendship – one of the basic missions of the UPU.

CONTEST MECHANICS

1. The contest is open to all high school students from the public and private schools nationwide with 15 years of age and below.
2. The contest theme is: **"WRITE A LETTER TO A FAMILY MEMBER ABOUT YOUR EXPERIENCE OF COVID-19"**.
3. The compositions must be recent, unpublished and original letters.
4. Entries must be written in English, handwritten, adhere STRICTLY to the theme and must not exceed the limit of 1,000 words in length.
5. Compositions must be in the form of a letter containing its basic elements (heading, salutation, body of the letter, complimentary close and signature).
6. All entries must be originally done by the participant. The contest committee has to right to test the winning participant on the originality of his/her entry.
7. On a separate sheet of paper, the participant must indicate the following information:
 1. Number of Words of the Letter Composition
 2. Complete Name and Home Address
 3. Gender of Candidate
 4. Age and Date of Birth
 5. Colored Digital Photo of Candidate in Jpeg format (300 dpi minimum). (Xerox or Photocopy is not allowed)
 6. Name and Address of School/Grade or Year Level
 7. Contact Numbers of School and the Candidate (Telephone and Mobile Number)
8. Judging shall be based on the following criteria: (UNESCO judging criteria)

1. Relevance to the Theme of the Composition	-	30%
2. Imagination and Originality of the Contents	-	20%
3. Demonstrates a Good Style of Writing and Communication	-	20%
4. Demonstrates an Extensive Vocabulary	-	20%
5. Youthfulness of Tone	-	10%
		100%

Address: Manila Central Post Office Building, Magallanes Drive, Lungsang Bonifacio, Barangay 659-A, Ermita 1000, Manila

E-mail Address: pmo@philpost.gov.ph Tel. No.: (02) 627-6327 to 30

9. Entries must be placed in a brown envelope and may **ONLY** be submitted via Domestic Express Mail Service (DEMS) to:

UPU 50th International Letter Writing Competition for Young People (2021)
Post Shop, Philately and Museum Division
Philippine Postal Corporation
3/F Manila Central Post Office Building
Magallanes Drive Liwasang Bonifacio
Barangay 659-A, Ermita 1000 Manila

10. Entries sent thru private couriers like LBC, DHL, 2GO, JRS EXPRESS, et al. shall be automatically **DISQUALIFIED**.
11. The contest period is from **8 FEBRUARY 2021 to 2 APRIL 2021**. Selection of semi-finalists must be done on or before 12 April 2021. Final winner must be determined not later than 19 April 2021. The winning entry (First Prize) from the Philippines must reach the UPU 50th International Letter-Writing Competition Committee by 5 MAY 2021.

12. **PRIZES**

First Prize - Php15, 000.00 + Medal and Presentation Frame
Second Prize - Php10, 000.00 + Medal and Presentation Frame
Third Prize - Php 5, 000.00 + Medal and Presentation Frame

13. The **FIRST PRIZE** winning entry shall be sent by PHLPost to the International Bureau as the Philippines Official Entry to the UPU 50th International Letter-Writing Competition for Young People (2021).
14. A committee shall preside and convene a group of judges who shall select the winning entries. The group shall be guided by the rules of the UPU International Letter-Writing Competition for Young People set for this year's event.
15. From among all the entries, ten (10) shall be shortlisted by the screening committee for consideration of the panel of the judges. The decision of the panel of judges shall be final and **NOT** subject to appeal.
16. For more information and inquiries, please call Ms. Joy Edralin-Cacho, Special Project Officer/Marketing Specialist – Post Shop, Philately and Museum Division at Tel. No. 8 527-01-32.
17. Please visit our official website at <http://www.phlpost.gov.ph>, Facebook: PHLPost twitter: @Ppostofficial instagram: @phlpostofficial you tube: youtube.com/PHLPost

All Area Directors, Area Marketing Specialists, Postmasters and other supervisory officials of this Corporation are hereby instructed to disseminate information on the contest to all public and private elementary and high school in their respective areas.

This Circular shall take effect immediately.


ENGR. JOEL L. ZAMUDIO
Corporate Officer in Charge