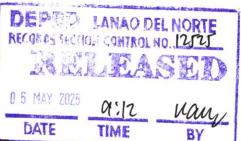


Republic of the Philippines

Department of Education REGION X

SCHOOLS DIVISION OF LANAO DEL NORTE



5 May 2025

DIVISION MEMORANDUM

No. 259

____, s. 2025

DISSSEMINATION OF MEMORANDUM OASIC-04292025 (UPCOMING SOFTWARE LICENSE EXPIRATION)

To: All Teaching Personnel

All Non-Teaching Personnel

This Division

- 1. Enclosed is a copy of the Memorandum OASIC-04292025 from Atty. Marcelino G. Veloso III, Assistant Secretary, Department of Education, regarding the aforementioned subject. The contents of the memorandum are self-explanatory and are provided for the information of all personnel.
- 2. Immediate and wide dissemination of this Memorandum is desired.

EDWIN R. WARIBOJOC, CESO V Schools Division Superintendent

ATCH: As stated
To be indicated in the Perpetual Index
under the following subjects:

ICT

MEMO/SOFTWARE LICENSE





Address: DepEd-Division of Lanao del Norte, Pigcarangan, Tubod , Lanao del Norte Telephone Nos.: (063) 227 6150

Email Address: lanao.norte@deped.gov.ph Website: https://depedldn.com



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OFFICE OF THE ASSISTANT SECRETARY FOR INFORMATION AND COMMUNICATIONS TECHNOLOGY BY

MEMORANDUM

OASIC-04292025

FOR

UNDERSECRETARIES

ASSISTANT SECRETARIES

BUREAU AND SERVICE DIRECTORS

REGIONAL DIRECTORS

SCHOOLS DIVISION SUPERINTENDENTS

PUBLIC SCHOOL HEADS ALL OTHERS CONCERNED

FROM

ATTY, MARCELINO G. VELOSO III

Assistant Secretary

SUBJECT

UPCOMING SOFTWARE LICENSE EXPIRATION

DATE

29 April 2025

The Information and Communications Technology Service wishes to inform you of an important update regarding your Microsoft accounts.

Beginning May 1, 2025, as part of the ongoing renewal process for M365 licenses, DepEd employees may receive notifications regarding the expiration of their current Microsoft license.

Please be advised of the following:

- No action is required on your end. The transition will be automatic.
- Your existing account credentials and email address will remain unchanged.
- You will continue to have access to core Microsoft Office applications such as Word, Excel, PowerPoint, OneNote, Teams, and Outlook.

Should you encounter any issues or have questions during this transition, kindly email the ICTS-User Support Division at icts.usd@deped.gov.ph.

We appreciate your understanding and cooperation as we continue to optimize our digital platforms for better teaching and learning experiences.

Thank you.









Room 105, 1st Floor Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600

