



Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF LANA DEL NORTE

DEPED LANA DEL NORTE		
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11 2 MAY 2023	2:15	BY
DATE	TIME	

May 12, 2023

DIVISION MEMORANDUM
No. 213 s. 2023

To: All Teaching and Non-Teaching Personnel
This Division

**DESIGNATION OF MS RIZA MAE HECERA AS FOCAL PERSON OF THE
DIVISION ACTION CENTER**

1. In adherence with Republic Act No. 11032 re An Act Promoting Ease of Doing Business and Efficient Delivery of Government Services, Amending for the Purpose Republic Act No. 9485, Otherwise Known as the Anti-Red Tape Act of 2007, and for Other Purposes, and the Equal Opportunity Policy (EOP) regardless of age, sex, sexual orientation, gender, gender identity, civil status, disability, religion, ethnicity, and political affiliation, this Office announces the designation of **Ms RIZA MAE A. HECERA** as the Focal Person of the Division Action Center.
2. Ms Hecera shall receive the queries and concerns from field offices and immediately relay these to the concerned Division Office personnel for appropriate action. Ms Hecera may be reached via contact no. 09518375268 and email at lanao.norte@deped.gov.ph.
7. This Office directs the immediate and wide dissemination of this Memorandum.

EDWIN R. MAJOBOJOC EdD, CESO V
Schools Division Superintendent

Enclosures.: NONE
Reference: Republic Act No. 11032, EOP Policy

To be indicated in the Perpetual Index under the following subjects:

DIVISION ACTION CENTER TEACHING AND NON-TEACHING PERSONNEL

MESE/DESIGNATION OF MS RIZA MAE HECERA
May 12, 2023



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