



Republic of the Philippines
Department of Education

REGION X
SCHOOLS DIVISION OF LANAOS DEL NORTE

DEPED LANAOS DEL NORTE
RECORDS SECTION CONTROL NO. 27984
RELEASED
10 AUG 2026 10:15
DATE TIME

August 6, 2026

DIVISION MEMORANDUM

No. 402, s. 2026

DESIGNATION OF MEMBERS AND FUNCTIONS OF THE DIVISION RAPID
VALIDATION TEAM (RVAT)

To: Assistant Schools Division Superintendent
Chief Education Program Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to Memorandum OUCICT-MEM-072726-U4-2 dated 27 July 2026, entitled "Designation of Members and Functions of the Rapid School Data Validation Team (RVAT)," the Schools Division Office of Lanaos del Norte hereby constitutes the Division Rapid Validation Team to undertake school data validation activities within the Division.

The Division RVAT shall conduct online and on-site validation activities; verify school-level data against official records and supporting documents; identify discrepancies, incomplete submissions, and other data quality issues; recommend and monitor the implementation of appropriate corrective measures; and perform other related functions necessary to ensure the accuracy, completeness, consistency, reliability, and integrity of school data submitted through various DepEd information systems.

2. The following personnel are hereby designated as members of the Division Rapid Validation Team (RVAT):

NAME	OFFICE	POSITION
Florderick S. Velarde	ICT Section	Information Technology Officer I
Lady Ann L. Cabahug	SGOD – Planning Section	Planning Officer III
Wilson Marc R. Mabao	OSDS – Personnel Section	Administrative Officer IV - Personnel Section
Cherry Beth A. Gupit	OSDS – Supply Section	Administrative Officer IV – Property and Supply Section
Nor-janah G. Macasimpan	SGOD – Engineer’s Office	Engineer III

The designation of additional members may be authorized as necessary depending on the requirements, scope, and complexity of validation activities.

3. The Division RVAT shall perform the following duties and responsibilities:

- 3.1. Conduct online validation and physical spot-checking activities, as necessary;
- 3.2. Validate school-level data against official records, reports, and supporting documents;
- 3.3. Identify data discrepancies, incomplete submissions, duplicate entries, and other data quality issues;
- 3.4. Formulate and recommend corrective measures and operational interventions to concerned offices and schools;
- 3.5. Generate validation reports, progress dashboards, and monitoring status updates;
- 3.6. Coordinate with school personnel, Public Schools District Supervisors, and Division offices regarding validation findings and required corrections;
- 3.7. Provide technical assistance and guidance to schools on data validation concerns;
- 3.8. Ensure compliance with DepEd policies, standards, and timelines related to data management and validation; and
- 3.9. Perform other related functions as may be assigned by the Schools Division Superintendent or the Division ICT Section.

4. This Memorandum shall take effect immediately upon issuance and shall remain in force until revoked, amended, or superseded by subsequent issuances.

5. Immediate dissemination of and strict compliance with this Memorandum is desired. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.

EDWIN R. MARIBOJOC, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index under the following subjects:
ICT MEMO - DRVAT



Address: DepEd-Division of Lanao del Norte, Pigcarangan, Tubod, Lanao del Norte
Telephone Nos.: (063) 227 6150
Email Address: lanao.norte@deped.gov.ph
Website: <https://depedldn.com>

Doc. Ref. Code	SDO-OSDS-F001	Rev	00
Effectivity	3.2.26	Page	2 of 2