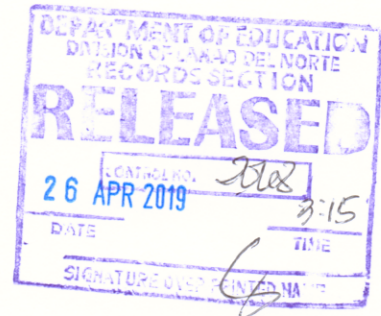


Department of Education
Region X – Northern Mindanao
DIVISION OF LANAOS DEL NORTE
Pigcarangan, Tubod, Lanao del Norte

DIVISION MEMORANDUM

No. 195, s. 2019



To : **School Librarians**
Teacher – Librarians
Hub Librarian
Property Custodians
This Division

From : 
ROY ANGELO E. GAZO
Schools Division Superintendent

Subject: **CORRIGENDUM TO DIVISION MEMORANDUM NO. 117, S. 2019 RE: NVENTORY OF ALL SCHOOL DELIVERED K to 12 INSTRUCTIONAL MATERIALS AND OTHER REFERENCE MATERIALS**

Date : April 26, 2019

This is to inform all School Librarians, Teacher – Librarians, and Property Custodians of both elementary and secondary schools that the deadline for the submission of your inventory of all school delivered K to 12 learning materials (**textbooks**), teaching materials (**teacher's guide / teacher's manual**), and other reference materials using the provided template is changed from May 17, 2019 to May 6, 2019 because the Provincial Planning Office is asking us to submit data on textbooks on May 8, 2019.

You are requested to submit your inventory in soft copy saves in the DVD or CD just like a USB.

All required reports from the school shall be recorded in the logbook. Failure to submit the required report(s) shall be given a Division Memorandum requiring the school to explain its non-submission.

For strict compliance.