



Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF LANA DEL NORTE



August 18, 2025

DIVISION MEMORANDUM

No. 458, s.2025

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 448, S. 2025 RE:
ANNOUNCEMENT OF THE LIST OF QUALIFIED PERSONNEL TO AVAIL
THE MEDICAL ALLOWANCE AND DEADLINES FOR SUBMISSION OF
MEDICAL ALLOWANCE REGSITRATION FORM (ANNEX A)**

To: Assistant Schools Division Superintendent
Division Chiefs
Section Heads
School Heads
Administrative Officers II
All Concerned Personnel

1. This is to correct Division Memorandum No. 448, s. 2025 particularly on the deadline for the submission of the accomplished Medical Allowance Registration Form (Annex A).
2. In view of DepEd Memorandum DM-OUHROD-2025-2298 with subject "Immediate Processing and Release of Medical Allowance for Individual Availment Form (Payroll Cash Disbursement)," and considering the urgency of processing and release, all deadlines are hereby set uniformly on August 19, 2025 (Tuesday).
3. Accordingly:
 - School/Office Personnel to Assigned AO II/Section Heads: August 19, 2025
 - AO II to AO II District Consolidator: August 19, 2025
 - AO II District Consolidator to Division Office: August 19, 2025
4. This change is being implemented to fast-track the consolidation and submission of requirements in order to ensure the immediate processing and release of the medical allowance.




Address: Pigcarangan, Tubod, Lanao del Norte
Telephone No.: [063] 341-51-09
Email Address: Lanao.norte@depd.gov.ph
Website: <https://depdldn.com>



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5. Furthermore, due to the urgency of this matter and to unload the servers for the smooth facilitation of the online registration of the Medical Allowance, the Online Leave System will be temporarily turned off from 1:00 PM of August 18, 2025 until 10:00 PM of August 19, 2025.
6. All other provisions of the aforementioned memorandum remain the same.
7. Immediate dissemination of this Corrigendum is directed for the guidance and compliance of all concerned.


EDWIN R. MARIBOJOC, CESO V
Schools Division Superintendent