



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF LANA DEL NORTE

DEPED LANA DEL NORTE	
RECORDS SECTION CONTROL NO. <u>3760</u>	
RELEASED	
Control No.	<u>831</u>
DATE	29 AUG 2025
TIME	
BY	

August 26, 2025

DIVISION MEMORANDUM

No. 48 s. 2025

**CONDUCT OF SCHOOL-BASED MANAGEMENT (SBM) AND
MONITORING & EVALUATION (M&E) UPDATES**

To: Assistant Schools Division Superintendent
Chief ES- Curriculum Implementation Division
Chief ES- School Governance and Operations Division
School Heads both Secondary and Elementary Schools
All Others Concerned

1. To ensure the continued delivery Quality Basic Education to the learners, this Office, through the School Governance and Operations Division (SGOD) - School Management Monitoring and Evaluation Section shall conduct School-Based Management and Monitoring and Evaluation (M&E) Updates at Evergreen Garden, Esperanza, Bacolod, Lanao del Norte on the following dates:

Region 1 Schools - September 9, 2025

Region 2 Schools - September 10, 2025

2. This activity aims to:

- Update the status of the implementation of School-Based Management.
- Provide updates to School Heads on Monitoring and Evaluation (M&E) concerns.
- Develop a Monitoring and Evaluation Plan.

3. The participants in this activity are School Heads from both Elementary and Secondary Schools.

4. Please refer to the attached program of activities for more details.

5. Meals, Travelling, and other expenses incurred thereto shall be charged against Division MOOE/ local funds subject to usual accounting and auditing rules and regulations.



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6. For queries and other concerns related to the conduct of SBM and M&E Updates, you may coordinate with the Senior Education Program Specialist with cellphone number 09177795131.
7. This Memorandum shall serve as the **TRAVEL ORDER** of the participants and facilitators.
8. Immediate dissemination of and strict compliance with this Memorandum to all concerned is highly enjoined.

EDWIN R. MARIBOJOC, EdD, CESO V
Schools Division Superintendent

Encl: As stated
Reference: DepED Order No. 26, s. 2022 and DepEd Order No. 7, s. 2024
To be indicated in the Perpetual Index
under the following subjects:

SBM M&E Updates

itj/DM-SBM & M&e Updates
August 26, 2025



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Program of Activities

Conduct of School-Based Management (SBM) and
 Monitoring & Evaluation (M&E) Updates

Region 1 Schools – September 9, 2025

Region 2 Schools – September 10, 2025

<i>Date/Time</i>	<i>Activities</i>	<i>In-Charge</i>
8:00 AM – 8:15 AM	Registration of Participants: tiny.url/2025MonitoringUpdates	
8:15 AM-8:30 AM	<ul style="list-style-type: none"> Preliminaries <ul style="list-style-type: none"> National Anthem Prayer Welcome Remarks *Message 	AVP Maria Carmela T. Ablin Chief ES – SGOD Edwin R. Maribojoc, EdD CESO V Schools Division Superintendent JAYVY C. VEGAFRIA, PhD Assistant Schools Division Superintendent
8:30 AM- 9:00 AM	Discussion of Basic Education Monitoring and Evaluation Framework (BEMEF) DepEd Order No. 029, s. 2022 and M&E Plan	IVY T. JUMAWAN SEPS
9:00AM – 9:30 AM	Toolkit for Quarterly School Program Implementation Review (PIR)	
9:30 AM- 10:00 AM	Update/status of DO 26, s. 2022 and DO 7, s. 2024 Functional Schools and SBM	JOANDALE VILLAJOS EPS- II



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10:00 AM - 10:30AM	SGC Assessment Tool	SOLIDAD CABARDO School Head
10:30PM - 11:00PM	Importance of quality assuring School-Based PD Program Proposals and QAME Updates	IVY T. JUMAWAN SEPS
11:00 AM- 11:45 AM	Documents Needed for Application for Establishment of Schools / Renaming of Schools	JOANDALE L. VILLAJOS EPS - II
	Documents Needed for Additional Grade Level/STE/ STVEP	IVY T. JUMAWAN SEPS
11:45am - 12:00Noon	Distribution of Certificates	