



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF LANAO DEL NORTE

DEPED LANAO DEL NORTE
RECORDS SECTION CONTROL NO. 3140

RELEASED

Control No.	29 AUG 2025	8:31
DATE	TIME	<i>BY</i>

August 26, 2025

DIVISION MEMORANDUM
No. 485 s. 2025

**CONDUCT OF SCHOOL-BASED MANAGEMENT (SBM) AND
MONITORING & EVALUATION (M&E) UPDATES**

To: Assistant Schools Division Superintendent
Chief ES- Curriculum Implementation Division
Chief ES- School Governance and Operations Division
School Heads both Secondary and Elementary Schools
All Others Concerned

1. To ensure the continued delivery Quality Basic Education to the learners, this Office, through the School Governance and Operations Division (SGOD) - School Management Monitoring and Evaluation Section shall conduct School-Based Management and Monitoring an Evaluation (M&E) Updates at Evergreen Garden, Esperanza, Bacolod, Lanao del Norte on the following dates:

Region 1 Schools – September 9, 2025
Region 2 Schools – September 10, 2025

2. This activity aims to:

- Update the status of the implementation of School-Based Management.
- Provide updates to School Heads on Monitoring and Evaluation (M&E) concerns.
- Develop a Monitoring and Evaluation Plan.

3. The participants in this activity are School Heads from both Elementary and Secondary Schools.

4. Please refer to the attached program of activities for more details.

5. Meals, Travelling, and other expenses incurred thereto shall be charged against Division MOOE/ local funds subject to usual accounting and auditing rules and regulations.



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6. For queries and other concerns related to the conduct of SBM and M&E Updates, you may coordinate with the Senior Education Program Specialist with cellphone number 09177795131.
7. This Memorandum shall serve as the **TRAVEL ORDER** of the participants and facilitators.
8. Immediate dissemination of and strict compliance with this Memorandum to all concerned is highly enjoined.

EDWIN R. MARIBOJOC, EdD, CESO V
Schools Division Superintendent

Encl: As stated
Reference: DepED Order No. 26, s. 2022 and DepEd Order No. 7, s. 2024
To be indicated in the Perpetual Index
under the following subjects:

SBM M&E Updates

itj/DM-SBM & M&E Updates
August 26, 2025



Address: DepEd-Division of Lanao del Norte, Pigcerangan, Tuhod, Lanao del Norte
Telephone Nos.: (063) 227 6150
Email Address: lanao.norte@deped.gov.ph
Website: <https://kipeddn.com>

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Program of Activities

Conduct of School-Based Management (SBM) and Monitoring & Evaluation (M&E) Updates

Region 1 Schools - September 9, 2025
Region 2 Schools - September 10, 2025

Date/Time	Activities	In-Charge
8:00 AM – 8:15 AM	Registration of Participants: tiny.url/2025MonitoringUpdates	
8:15 AM-8:30 AM	<ul style="list-style-type: none"> • Preliminaries <ul style="list-style-type: none"> ◦ National Anthem ◦ Prayer 	AVP
	<ul style="list-style-type: none"> ◦ Welcome Remarks 	Maria Carmela T. Ablin
	<ul style="list-style-type: none"> *Message 	Chief ES – SGOD
		Edwin R. Maribojoc, EdD CESO V
		Schools Division Superintendent
		JAYVY C. VEGAFRIA, PhD
		Assistant Schools Division Superintendent
8:30 AM- 9:00 AM	Discussion of Basic Education Monitoring and Evaluation Framework (BEMEF) DepEd Order No. 029, s. 2022 and M&E Plan	
		IVY T. JUMAWAN
		SEPS
9:00AM – 9:30 AM	Toolkit for Quarterly School Program Implementation Review (PIR)	
9:30 AM- 10:00 AM	Update/status of DO 26, s. 2022 and DO 7, s. 2024 Functional Schools and SBM	JOANDALE VILLAJOS
		EPS- II



Address: DepEd-Division of Lanao del Norte, Pigmaraangan, Tubod, Lanao del Norte
Telephone Nos.: (063) 227 6150
Email Address: lanao.norte@deped.gov.ph
Website: <http://ldepeddn.com>

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10:00 AM -10:30AM	SGC Assessment Tool	SOLIDAD CABARDO School Head
10:30PM – 11:00PM	Importance of quality assuring School-Based PD Program Proposals and QAME Updates	IVY T. JUMAWAN SEPS
11:00 AM- 11:45 AM	Documents Needed for Application for Establishment of Schools / Renaming of Schools	JOANDALE L. VILLAJOS EPS - II
	Documents Needed for Additional Grade Level/STE/ STVEP	IVY T. JUMAWAN SEPS
11:45am – 12:00Noon	Distribution of Certificates	