



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
SCHOOLS DIVISION OF LANA DEL NORTE



DIVISIONAL MEMORANDUM
No. 392 s. 2024

12 August 2024

**CONDUCT OF SCHOOL PARENT-TEACHERS ASSOCIATION (SPTA),
FEDERATED MUNICIPAL PTA, AND FEDERATED PROVINCIAL PTA
ELECTION FOR SCHOOL YEAR 2024-2025**

**To: Assistant Schools Division Superintendent
Chief Education Program Supervisor, SGOD
Chief Education Program Supervisor, CID
Public Schools District Supervisors (PSDS)
School Heads Elementary and Secondary
Social Mobilization and Networking Personnel
All Others Concerned
This Division**

1. As mandated under DepEd Order No. 013, s. 2022 titled "Omnibus Guidelines on the Regulation of Operations of Parent-Teachers Associations," all schools, municipalities, and provinces are required to conduct School PTA Election, Municipal Federated PTA Election, and Provincial Federated PTA Election respectively within 30 days from the opening of classes.
2. Please see Enclosure 1 for the suggested timeline and reporting protocols.
4. For immediate dissemination and strict compliance.

EDWIN R. MARIBOJOC, EdD, CESO V
Schools Division Superintendent

Enclosures: as stated

To be indicated in the Perpetual Index under the following subjects:
LDN PTA ELECTION for SY 2024-2025
DDL/SGOD-SocMob
August 12, 2024



Address: Gov. A. Quibranza Prov'l Gov't Compound
Pigcarangan, Tubod, Lanao del Norte
Telephone Nos.: (063) 227 - 6633/ (063) 341 - 5109
Email Address: lanao.norte@deped.gov.ph

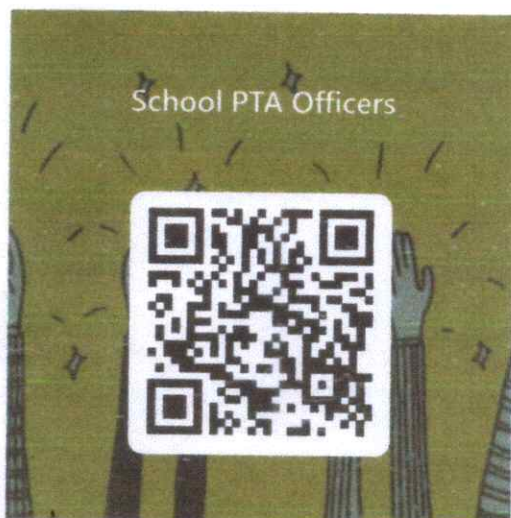


Enclosure 1: Suggested Timeline and Reporting Protocols on The Conduct of School Parent-Teachers Association, Federated Municipal PTA, and Federated Provincial PT Election for School Year 2024-2025

| Activity | Timeline | Submission of Report | Venue | In-Charge |
|-------------------------|--------------------|----------------------|-----------------|---|
| School PTA Election | August 19-21, 2024 | August 22-23, 2024 | School | School Head |
| Municipal FPTA Election | August 22-23, 2024 | August 26, 2024 | By municipality | PSDS |
| Provincial FTA Election | September 24, 2024 | | Maigo CES | PSDS, Division Focal, Elected Municipal FPTA Officers and BOD |

Please submit the names of the elected PTA Officers at:

<https://bit.ly/SPTA2024Officers> or simply scan the QR code:



Address: Gov. A. Quibranza Prov'l Gov't Compound
Pigcarangan, Tubod, Lanao del Norte
Telephone Nos.: (063) 227 - 6633/ (063) 341 - 5109
Email Address: lanao.norte@deped.gov.ph

