

11 January 2024

DIVISION MEMORANDUM

No. 017 , s. 2024

CONDUCT OF CLASS OBSERVATION TO ALS TEACHERS

To: Education Program Supervisors Public Schools District Supervisors/District School Coordinating Principals EPSAs in ALS ALS Teachers All Others Concerned This Division

1. To further enhance our commitment to assist teachers in improving the quality learning situation in schools and community learning centers, this Office, through the Curriculum Implementation Division, will conduct a monthly class observation to ALS teachers starting the third quarter of school year 2023-2024.

2. All ALS teachers shall submit monthly class observation schedule to their respective EPSA in ALS every last week of the month.

3. Further, the EPSAs in ALS, Ms. Ivy T. Madronero and Ms. Kristine J. Timo are requested to submit a quarterly ISP (Instructional Supervisory Plan) to the CID Chief Supervisor Dr. Maria Eva S. Edon through the Division ALS Focal Person, for reference in the conduct of the monthly class observation.

4. Immediate and wide dissemination of and compliance with this Memorandum is enjoined.

EDWIN R. MARTBOJOC EdD, CESO V Schools Division Superintendent

Enclosures.: As stated (Paragraph) Reference: To be indicated in the Perpetual Index under the following subjects: Class Observation Curriculum Implementation Division - ALS CID/mbv CN____/January 11, 2024



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