



Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF LANA O DEL NORTE



November 10, 2025

Division Memorandum

No. 706, s. 2025

**CAPACITY BUILDING OF NATIONAL QUALITY MANAGEMENT SYSTEM
(NQMS) CUM MANAGEMENT REVIEW**

To: Assistant Schools Division Superintendent
Education Program Supervisors
Public Schools District Supervisors/ District In-Charge
Elementary and Secondary School Heads
All Others Concerned
This Division

1. In line with our commitment to strengthen the implementation of the National Quality Management System (NQMS) and ensure compliance with DepEd standards, the Schools Division of Lanao del Norte will conduct a Capacity Building on NQMS cum Management Review on November 14-15, 2025, at Hotel Conchita, Cagayan de Oro City.
2. The activity aims to enhance the competencies of division personnel in implementing, monitoring, and reviewing quality management processes, as emphasized during the recent Regional Visit and Compliance Assessment. The training will also include a Management Review session to evaluate the effectiveness of current NQMS practices and identify areas for improvement.
3. Attached is the list of participants and attendance is mandatory.
4. Service credits or compensatory time off (CTO) shall be granted to the participants for the activity day/s that will fall on either holidays or weekends in accordance with the CSC and DBM Joint Circular No. 2, s. 2004.
5. Travelling expenses to be incurred during the activity are chargeable against the school MOOE, local funds and other source of funds, subject to usual accounting and auditing rules and regulations.



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6. *This Memorandum serves as Authority to Travel for all participants in this activity.*
7. Immediate dissemination of this Memorandum is immensely desired.

EDWIN R. MARIBOJOC EdD, CESO V
Schools Division Superintendent



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Enclosure: List of Participants

No.	Name	Role/Position
1	Edwin R. Maribojoc EdD, CESO V	Schools Division Superintendent
2	Jayvy C. Vegafria PhD, CESE	Assistant Schools Division Superintendent
3	Maria Eva S. Edon	Chief, CID
4	Maria Carmela T. Ablin	Chief, SGOD
5	Armando B. Pasok	AO-V
Quality Management Secretariat		
6	Arlene D. Manginsay	EPS
7	Jovanny M. Pangasian	EPS-II
8	Joandale L. Villajos	EPS-II
Internal Quality Team		
9	Torr Aurelio M. Ardon	Accountant
10	Ivy Jumawan	SEPS
11	Dennis B. Dozano	EPS
12	Wilson Marc R. Mabao	AO IV
Risk Management Team		
13	Bridget E. Abalorio	SEPS
14	Paul Posadas	Personnel Section
15	Angelito D. Barazona	EPS
Knowledge Management Team		
16	Rotsen V. Escorial	EPS
17	Florderick Velarde	ITO
18	Lynn Lyka Detalla	AO II
19	Kyle Edward Macapobre	AO
Training and Advocacy Team		
20	Jennifer R. Intong	SEPS
21	Dimple G. Cabasis	PDO
22	Audrey D. Fabionar	Guidance Counselor
Quality Workplace		
23	Carol Balwit	EPS
24	Norjannah G. Macasimpan	Engineer
25	Cherrybeth A. Gupit	AO IV
26	Donna Fae Dayondon	AO
27	Rasmila M. Cosain	SEPS



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REGION X
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Operation Manual		
28	Jane Charity Estrada	EPS
29	Antonieta B. Epe	DIC
30	Rona R. Nacua	DIC
31	Joselito Epe	PSDS
CID Process Owner		
32	Robin L. Tabar	EPS
33	Monisa P. Maba	EPS
34	Lorraine O Edrea	EPS
35	Marifie B. Vicoy	EPS
36	Rowena E. Lontayao	EPS
37	Myles M. Sayre	PDO
SGOD Process Owner		
38	Celia Sobera	Division Dentist
39	Kim Rose Ebol	Nurse
40	Catherine Gay Putis	Nurse
41	Lorraine Baclayon	Nurse
42	Phoebe Mapandi	Nurse
OSDS Process Owner		
43	Honey Lee Limot	AO
44	Mae Aisah Pascua	Legal Officer
Technical Working Group		
44	Beverly Daloyon	Guidance Counselor
45	Rose Carillo	AO II
46	Sharlene Mae Dingal	AO II
47	Remvioly Aurora	AO II
48	Dayanara Elini Muscad	AO II

**CAPACITY BUILDING OF NATIONAL QUALITY MANAGEMENT SYSTEM
(NQMS) CUM MANAGEMENT REVIEW**

November 14-15, 2025
Hotel Conchita, Cagayan de Oro City

Time	Day 1	Day 2
7:00-8:00	Registration	Attendance
8:00-8:30	Opening Program	Management of Learning (MOL)
8:30-9:30	Principles of Quality Management Fatima Villaremo	Management Review by the Top Management JAYVY C. VEGAFRIA, PhD, CESE Assistant Schools Division Superintendent
9:30-10:30	Quality Work Place Reinante Noel N. Pelagio	
10:30-12:00	Process Mapping and Documentation of Core and Support Services Marivic Labitad	Management Review by the Top Management EDWIN R. MARIBOJOC EdD, CESO V Schools Division Superintendent
12:00-1:00	Lunch Break	
1:00-2:00	Control of Documents Fatima Villaremo	Closing Program
2:30-3:00	Feedback of the submitted Documents Marivic Labitad	
3:00-3:15	Health Break	
3:16-4:50	Compliance Visit Findings and NQMS Certification Readiness Reinante Noel N. Pelagio	Home Sweet Home
4:51-5:00	QATAME	
	Jane Charity Estrada Master of Ceremony	