



Republic of the Philippines  
Department of Education  
REGION X-NORTHERN MINDANAO  
SCHOOLS DIVISION OF LANA O DEL NORTE



February 21, 2023

**DIVISION MEMORANDUM**

No. 041, s. 2023

**CALL FOR NOMINATION OF PARTICIPANTS FOR COHORT 4 LUNDUYAN SA  
KAHUSAYAN AND CYCLE 2 OF SEAMEO INNOTECH BATCH 2 COURSES**

To: Assistant Schools Division Superintendent  
Chief – Curriculum Implementation Division  
Chief – Schools Governance and Operations Division  
Education Program Supervisors  
Public Schools District Supervisors/Coordinating School Principals  
Public Elementary and Secondary School Heads  
All Others Concerned  
*This Division*

1. This is to disseminate Memorandum DM-OUHROD-2023-0231 titled **“Call for Nomination of Participants for Cohort 4 Lunduyan sa Kahusayan and Cycle 2 of SEAMEO Innotech Batch 2 Courses”**.
2. Interested teachers and school leaders of this Division are advise to register using this link <https://tinyurl.com/TempateListofParticipants>, and upload signed Letter of Intent (LOI) and Contract to this link <https://bit.ly/NEAPPDPLOICONTRACT>.
3. Slots are open until **March 28, 2023**.
4. This Office directs the immediate and wide dissemination of this Memorandum.

for: *[Signature]*  
**EDILBERTO L. OPLENARIA, CESO V**  
Schools Division Superintendent

ATCH: As stated  
To be indicated in the Perpetual Index  
under the following subject:

HRDD/JRI                      Scholarships



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## Department of Education

### OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES, AND  
TEACHER EDUCATION COUNCIL SECRETARIAT

#### MEMORANDUM DM-OUHROD-2023-0231

TO : **Regional Directors**  
**Schools Division Superintendents**  
**Human Resource Development Division (HRDD) Chiefs**  
**NEAP in the Region (NEAP-R) Focal Persons**  
**SDO Lunduyan and SEAMEO INNOTECH Focal Persons**  
**All others concerned**

FROM : **GLORIA JUMAMIL-MERCADO** *[Signature]*  
*Undersecretary for Human Resource and Organizational Development,*  
*National Educators Academy of the Philippines, and*  
*Teacher Education Council Secretariat*

SUBJECT : **CALL FOR NOMINATION OF PARTICIPANTS FOR COHORT 4**  
**LUNDUYAN SA KAHUSAYAN AND CYCLE 2 OF SEAMEO**  
**INNOTECH BATCH 2 COURSES**

DATE : February 10, 2023

1. The National Educators Academy of the Philippines through its Professional Development Division (NEAP-PDD) announces the **Call for Nomination of Participants for Cohort 4 Lunduyan sa Kahusayan and Cycle 2 of SEAMEO Innotech Batch 2 Courses**.
2. The nomination aims to fill in the remaining slots of Lunduyan sa Kahusayan and SEAMEO INNOTECH Batch 2 courses, and ensure that more DepEd teachers and school leaders can avail of various Professional Development Programs (PDP).
3. Relative to this, NEAP in the regions are requested to disseminate the following in their respective regions.
  - a. **Enclosure 1: Schedule of nomination and other related activities** - shows the suggested timeline and details for the call of nomination. Regions are welcome to submit nominations before the deadline.
  - b. **Enclosure 2: Remaining slots per region** - shows the remaining number of slots per region
4. In case a region will not be able to cover all the slots assigned until **March 28, 2023**, the unfilled slots may be given to other regions who still have other nominees in their roster. The scanned and signed copies of the Letter of Intent

(LOI) and Contract of nominated participants should be submitted to NEAP CO until **May 26, 2023**.

5. Moreover, the regional and division focal persons are requested to update the participant tracker and ensure that participants from previous cohorts and cycles have submitted their LOI and contracts. Scanned and signed copies of the documents should be uploaded in their designated Google drive folders. Important links are found in **Enclosure 3**.
6. For any questions or concerns, please contact **Mr. Florentino Varron Jr (Lunduyan focal person) or Ms. Richie Vesagas (SEAMEO Innotech focal person)** through [pdd.pdi@deped.gov.ph](mailto:pdd.pdi@deped.gov.ph). Kindly use this format in the subject line of the email for easier tracking: [LUNDUYAN OR SEAMEO] <subject of the email>.
7. Immediate dissemination of and appropriate action on this memorandum is earnestly desired.

*[NEAP-PDD/ Varron/ Vesagas]*



### SCHEDULE OF NOMINATION AND OTHER RELATED ACTIVITIES

1. Suggested schedule of the nomination and other activities for cohort 4 Lunduyan Training Program, and Cycle 2 of SEAMEO INNOTECH Batch 2 courses:

| Activities  | Schedule   | Details   |
|---|--|---|
| RO to inform the SDO regarding the memorandum   | until 3rd week of January 2023                               | The RO focal person shall inform the division focal persons regarding this memorandum and inform them of the allotted number of slots for their division.   |
| Announcement of SDO Registration for the remaining slots of Lunduyan and SEAMEO INNOTECH batch 2 courses                          | 4th week of January 2023 until the 1st week of February 2023 | The SDO focal person shall facilitate the announcement of the registration in their respective division. The SDO may utilize an online registration process where interested participants can register through a form provided by SDO, or they may nominate participants under their division.                      |
| Accomplishment of the list of nominees<br><br><i>NOTE: Kindly ensure that nominees have been informed of their participation.</i> | February 2023 until 2nd week of March 2023                   | The SDO focal person shall accomplish the list of nominees from their division and submit it to the RO focal person.  |
| Submission of the SDO list of nominees to the RO  | 2nd to 3rd week of March 2023                                | The SDO focal person shall submit the list of nominees from their respective divisions to the RO focal person   |
| <b>Submission of collated list of nominees per region to NEAP CO</b>  | <b>March 28, 2023</b>  | The RO focal person shall collate the submitted list from the SDOs, and submit the summary to the NEAP CO email at <a href="mailto:pdd.pdi@deped.gov.ph">pdd.pdi@deped.gov.ph</a> using this template:<br><br><a href="https://bit.ly/CollatedPDPParticipants">https://bit.ly/CollatedPDPParticipants</a> - Summary |
| Onboarding Activities   | To be announced separately by program                        | Details of the onboarding activity shall be communicated through separate issuances per PD program.   |
| Implementation Dates of Programs and Courses  | To be announced separately by program                        | Details of the dates of implementation shall be communicated through separate issuances per PD program.   |

2. All participants will receive an email notification from NEAP, NTC or SEAMEO INNOTECH confirming their participation in their chosen PD program.
3. All participants must attend the onboarding activities for Lunduyan and SEAMEO INNOTECH courses. The invitation and details of the activities shall be sent to the participants through their indicated email address.

**Enclosure 2**

**Remaining Slots per Region**

**A. Lunduyan sa Kahusayan**

| <b>Region</b>                  | <b>Allocated Slots<br/>(Teacher's<br/>Program)</b> | <b>Allocated Slots<br/>(School Head's<br/>Program)</b> | <b>Allocated Slots<br/>(Coaching<br/>Program)</b> | <b>Total<br/>Allocated<br/>Slots</b> |
|--------------------------------|--|--|---|--------------------------------------|
| All regions<br>except<br>BARMM | 96 pax per<br>region                               | 87 pax per<br>region                                   | 40 pax per<br>region                              | 223 pax per<br>region                |

**B. SEAMEO INNOTECH Batch 2 Courses**

|               | <b>Strategic Thinking and<br/>Innovation<br/>for School Leaders<br/>(Flexible Course with<br/>Synchronous and Asynchronous<br/>Classes)</b> |  |   | <b>Massive Open Online Courses<br/>for Teachers<br/>(Asynchronous Classes)</b> |   |   |
|---------------|---|--|---|--|---|---|
| <b>Region</b> | <b>Course<br/>1:<br/>Essential<br/>s of<br/>Strategic<br/>Thinking<br/>and<br/>Innovati<br/>on</b>  | <b>Course 2:<br/>Charting<br/>an<br/>Innovativ<br/>e School<br/>Strategy</b> | <b>Course 3:<br/>Leading<br/>and<br/>Sustainin<br/>g Change</b> | <b>Early<br/>Literacy<br/>Instructio<br/>n for K-3<br/>Teachers</b>            | <b>Becomin<br/>g a<br/>Better<br/>Teacher<br/>Everyday<br/>(BBTE)</b> | <b>Teach<br/>On:<br/>Keepin<br/>g the<br/>Passion<br/>Alive</b> |
| I             | 104   | 260  | 274   | -  | -   | -   |
| II            | 253   | 288  | 291   | 646  | 440   | 604   |
| III           | 240   | 285  | 287   | 812  | 677   | 732   |
| IV- A         | 151   | 252  | 259   | 322  | -   | 8   |
| IV - B        | 293   | 297  | 298   | 818  | 761   | 812   |
| V             | 197   | 257  | 252   | 300  | 287   | 301   |
| VI            | 229   | 282  | 287   | 351  | 317   | 267   |
| VII           | 208   | 279  | 287   | 552  | 498   | 544   |
| VIII          | 239   | 280  | 287   | 61   | 123   | 163   |
| IX            | 277   | 294  | 290   | 867  | 826   | 822   |
| X             | 282   | 296  | 293   | 882  | 765   | 850   |

|        |     |     |     |     |     |     |
|--------|-----|-----|-----|-----|-----|-----|
| XI     | 276 | 297 | 282 | 838 | 810 | 760 |
| XII    | 245 | 283 | 276 | 581 | 180 | 520 |
| CARAGA | 246 | 290 | 295 | 403 | 325 | 415 |
| NCR    | 257 | 286 | 284 | 838 | 689 | 763 |
| CAR    | 276 | 288 | 277 | 913 | 964 | 951 |

**Enclosure 3**

| Batch 2 PDPs Frequently Asked Links:        |   |  |   |  |  |
|---|---|--|---|--|--|
| Learning Service Provider (LSP) and Program | Link of Google Drive Repositories per Region  | Link of Tracker of Required Documents<br><br><i>NOTE: Tracker must be updated each time the RO focal uploads a document to the google drive</i>  | Guide for Organizing the Subfolders for Each Region   | Link for the Confirmed List of Participants / Scholars   | Course Brochures and Other Materials   |
| <b>NTC Lunduyan sa Kahusayan</b>            | <a href="https://bit.ly/LunduyanLOIsaandContracts">https://bit.ly/LunduyanLOIsaandContracts</a>               | Cohort 1 & 2<br><a href="https://bit.ly/LunduyanTrackerLOIsaandContracts">https://bit.ly/LunduyanTrackerLOIsaandContracts</a><br><br>Cohort 3<br><a href="https://bit.ly/LunduyanCohort3Tracker">https://bit.ly/LunduyanCohort3Tracker</a> | <a href="https://bit.ly/GDrive_PDPbatch2_GuideforSubfoldersOrganizing">https://bit.ly/GDrive_PDPbatch2_GuideforSubfoldersOrganizing</a> | <a href="https://bit.ly/PDParticipantsDatabase">https://bit.ly/PDParticipantsDatabase</a><br><br>Cohort 1 and 2 completers:<br><a href="https://bit.ly/LunduyanListofCompleters">https://bit.ly/LunduyanListofCompleters</a> | Brochure:<br><a href="https://bit.ly/NEAP-NTC_LunduyanBrochure">https://bit.ly/NEAP-NTC_LunduyanBrochure</a><br><br>FAQs:<br><a href="https://bit.ly/LunduyanC3_FAQs">https://bit.ly/LunduyanC3_FAQs</a> |
| <b>UP NISMED GeoGebra</b>                   | <a href="https://bit.ly/UPNISMEDGeoGebraLOIsandContracts">https://bit.ly/UPNISMEDGeoGebraLOIsandContracts</a> | <a href="https://bit.ly/3jLpeShGeoGebraTrackSheet">https://bit.ly/3jLpeShGeoGebraTrackSheet</a>  |   | <a href="https://bit.ly/PDParticipantsDatabase">https://bit.ly/PDParticipantsDatabase</a>  | <a href="https://bit.ly/geogebraimplemndesign">https://bit.ly/geogebraimplemndesign</a>  |
| <b>SEAMEO INNOTECH Batch 2 Courses</b>      | <a href="https://bit.ly/NEAPSEAMEOBA TCH2Participants">https://bit.ly/NEAPSEAMEOBA TCH2Participants</a>       | Other links will be provided once list is finalized.   |   | Other links will be provided once list is finalized.   |  |