



Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF LANA O DEL NORTE

DEPED LANA O DEL NORTE		
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June 23, 2026

DIVISION MEMORANDUM
No. 312, s. 2026

**BAG INSPECTIONS IN SCHOOLS IN COMPLIANCE TO THE GUIDELINES
ON ENSURING A SAFE AND MOTIVATING LEARNING ENVIRONMENT**

To: Assistant Schools Division Superintendent
Division Office Personnel
Public Schools District Supervisors and Coordinating Principals
Public Elementary and Secondary School Heads
All Teaching and Nonteaching Personnel
All Others Concerned

1. In line with the Department of Education's commitment that is to ensure and protect the safety, health and well-being of learners, teaching and non-teaching personnel, this Office reiterates the **bag inspections to all learners, personnel and visitors as part of the security measures for safety in schools**. This is in support to DepEd Order No. 006, s. 2026 re: Guidelines on Ensuring a Safe and Motivating Learning Environment.

2. All schools must intensify the implementation of bag inspections to all learners, personnel and visitors and adhere to the following provisions:

a. All learners, school personnel and visitors must submit their bag for inspection at the school entrance to maintain a secure environment. These routine entry inspections must be conducted using authorized non-contact methods, specifically full-body electronic scanners, bag scanners, handheld metal detectors or search sticks. Under no circumstance shall "stop and frisk" procedures or physical pat-downs be integrated into authorized security protocols. These inspections are primarily the responsibility of licensed security personnel, though in their absence, designated non-teaching staff or authorized School Parent-Teacher Association (SPTA) members may provide assistance. In instances where inspection exterior queueing space is limited, the school head may authorize inspections at building entrances or designated open areas prior to classroom entry.

b. Beyond routine entry checks, a full bag search may be executed within school premises when there is reasonable suspicion that an individual is in possession of prohibited items. The suspicion must be rooted in observable grounds, such as unusual or nervous behavior suggesting concealment, visible bulges or protruding

objects or credible reports from the school community, rather than discriminatory assumptions based on race, gender or family history. When a learner is involved, they must be discreetly escorted to the Principal's Office, where the search is conducted in the presence of a Guidance Counselor or designated staff. To ensure the learner feels supported, they shall be asked to open the bag for visual inspection and personnel should avoid touching personal belongings unless absolutely necessary to clear the view. For personnel or visitors, security shall escort the individual to the guardhouse; any refusal to comply with these safety measures will result in a denial of entry.

c. To supplement these measures, School Heads are required to implement a monthly random routine bag inspection across all grade levels. This process is governed by a formal Random Routine Bag Inspection School Plan (see Annex E or access <https://tinyurl.com/DRRMTemplate-DepEdLDN>), which must be submitted to the Schools Division Superintendent through the SGOD-DRRM Focal to ensure administrative oversight and consistency.

3. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.


EDWIN R. MARIBOJOC, CESO V
Schools Division Superintendent

Reference: DepEd Order No. 006, s. 2026

To be indicated in the Perpetual Index under the following subjects:

BAG INSPECTIONS SAFE AND MOTIVATING LEARNING ENVIRONMENT SCHOOLS

ANNEX E: RANDOM ROUTINE BAG SEARCH SCHOOL PLAN

RANDOM ROUTINE BAG SEARCH SCHOOL PLAN

SCHOOL YEAR _____

GRADE LEVEL	FREQUENCY	PERSONS RESPONSIBLE	RESOURCES

Prepared by:

CHILD PROTECTION COMMITTEE

Approved by:

SCHOOL HEAD