

2017 OPLAN BALIK ESKWELA MONITORING TOOL

Source: Regional Memo No. 178, s. 2017

District	
School	
School Address	
School ID	
Type of School () Central () Primary () Non Central () Central () Integrated	Level of School () Elementary () Secondary
School Head :	
Contact Number:	
Email Address	
Monitored by:	Name and Signature :

School Readiness	Observed	Not Observed	Remarks/Comments (you may use another sheet)
A. Classroom Structuring			
All schools are directed to observe Regional Memorandum No. 15, s. 2013 re Classroom Structuring <i>(use the Regional Memo)</i>			
B. Learning Resources			
On top of the teacher's table are the following:			
1. Curriculum Guide (CG) and Teacher's Guide (TG)			
2. Learning Resource Materials (LRMs)			
3. Inventory of references in all learning areas			
C. List of Pupils and Students			
Outside the room entrance is the list of learners in that room. Automatic enrollment and tracking mechanism is encouraged by adopting the following:			
1. Automatic Enrolment of Kindergarten learners to Grade 1 to Grade 6 including Inclusive Education learners (SPED, ALS, ADM, IPED, MEP)			
2. Automatic Referral of Grade 6 Graduates to Grade 7 and Grade 10 completers to Grade 11 including learners with special needs and passers of Basic Literacy to A and E.			
3. Automatic Enrolment of Grade 7 learners to Grade 10 and Grade 11 learners to Grade 12 including learners with special needs and passers of Elementary A and E.			
4. Automatic referral of Grade 10 completers including learners with special needs and passers of Secondary A and E to Senior High School			
D. School Face-Lifting			
This considers the following:			
1. Mowed grasses			
2. Robust plants all around			
3. Painted buildings and fences			
4. Unblemished school signage			

School Readiness	Observed	Not Observed	Remarks/Comments (you may use another sheet)
E. Senior High School			
All Senior High Schools are advised to have the following:			
1. Media blitz			
2. SHS jingles on air within the school if not over the radio			
3. Tarpaulin on school offerings			
4. Info center or info desk			
5. Industry mapping			
F. New Philippine Flag			
1. All schools are directed to hang unfaded Philippine Flag			
2. Learning Resource Materials (LRMs)			
3. Inventory of references in all learning areas			
G. Updated Profile of Teachers			
1. This shall be placed in tarpaulin near the school to provide direction to learners of their class advisers.			
H. Other Concerns			
1. Compliance to DO 42, s. 2016 re: Policy Guidelines on Daily Lesson Preparation for the K to 12 Basic Education			
2. Classroom consultation with specific time approved by the school head shall be included in the class program for teacher's meetings/conferences with parents.			
3. Division Supervisors, Public Schools District Supervisors & School Heads must have a copy of the budget of work of the K to 12 Curriculum by learning areas and by grade level from first to fourth quarters of the school year to ensure provision of effective and efficient instructional supervision.			
4. School Calendar for SY 2017-2018 must be strictly complied with. School Heads shall prepare remedial and make-up class mechanism in case of disruption of classes for consolidation by the schools division offices and submission to Regional Offices on or before May 15, 2017.			
5. Automatic turn-over of learners' school records & portfolio from Kindergarten teacher to the succeeding grade level teacher including inclusive education teacher (SPED, ALS, ADM, IPED, MEP)			
6. Immediate submission of Report/Updates including damaged assessment on Learning Resources due to crisis situation			
7. Schedules of Learning Action Cell (LAC) and implementation plan			
8. M and E of Division Offices on the cascading of trainings conducted in the RO and CO to the school level. <i>(List the trainings on separate sheet)</i>			
9. Utilization of off-line, on-line Learning Resources to facilitate the need of resource materials			
10. Implementation of Alternative Delivery Mode (ADM), Alternative Learning System, Special Education (SPED), Muslim Education and IP Education as included in the Mission of DepEd			

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