



August 12, 2025

DIVISION MEMORANDUM
No. 448, s.2025

**ANNOUNCEMENT OF THE LIST OF QUALIFIED PERSONNEL TO AVAL
THE MEDICAL ALLOWANCE AND DEADLINES FOR SUMISSION OF
MEDICAL ALLOWANCE REGISTRATION FORM (ANNEX A)**

To: Assistant Schools Division Superintendent
Division Chiefs
Section Heads
School Heads
Administrative Officers II
All Concerned Personnel

1. The Schools Division Office hereby announces the List of Qualified Personnel eligible to avail the Medical Allowance for FY 2025. The Complete list may be accessed through this link:
https://bit.ly/DEPEDLDN_MedAllowanceEligibleList.
2. Qualified personnel shall accomplish the Medical Allowance Registration Form (Annex A), which can be accessed through emedic.depedldn.gov.ph. The form must indicate the chosen form of availment (Group or Individual).
3. The administrative Officer II (AO II) assigned to each school shall collect all duly accomplished Annex A forms from their respective assigned school/s and submit them to their AO II District Consolidator. The AO II District Consolidator shall prepare a transmittal to the Administrative Division through the Records Section, ensuring the following:
 - separate the list of Group and Individual Availment.
 - Arrange each list in alphabetical order.
4. The following deadlines shall be strictly observed:
 - Deadline for submission of filled-out Annex A from personnel to the assigned AO II: **August 29, 2025**.
 - Deadline of submission of consolidated Annex and transmittal from AO II to the HR Section through the Records Section: **September 8, 2025**.



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Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF LANAO DEL NORTE

5. Immediate dissemination of this Memorandum is desired for the information and compliance of all concerned.

EDWIN R. MARIBOJOC, CESO V
Schools Division Superintendent



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