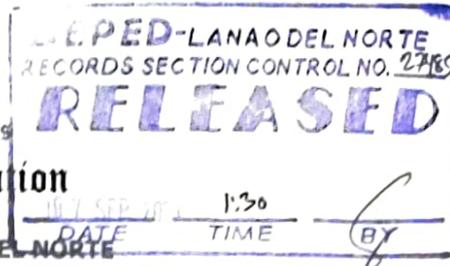




Republic of the Philippines  
**Department of Education**  
REGION X  
SCHOOLS DIVISION OF LANA O DEL NORTE



August 30, 2023

**DIVISION MEMORANDUM**

No. 458, s. 2023

**ADMINISTRATION OF THE 2023 PHILIPPINE EDUCATIONAL  
PLACEMENT TEST (PEPT)**

To: Assistant Schools Division Superintendent  
Chief ES- Curriculum Implementation Division  
Chief ES- Schools Governance and Operations Division  
Public Elementary and Secondary School Heads  
All Others Concerned

1. For the information of all concerned, enclosed is a copy of DepEd Memorandum No. 049, s. 2023, dated August 24, 2023, entitled "*Administration of the 2023 Special Philippine Educational Placement Test (PEPT)*" for your guidance.
2. For queries and other concerns, please contact Ivy T. Jumawan, SEPS-School Management Monitoring & Evaluation at 09177795131.
4. Immediate and wide dissemination of this Memorandum is desired.

**EDWIN R. MARBOJOC, EdD, CESO V**  
Schools Division Superintendent

Encl: As stated  
Reference: Regional Memorandum No. 049, s. 2023  
To be indicated in the Perpetual Index  
under the following subjects:

TESTING PEPT

itj/PEPT Administration  
August 30, 2023



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Republic of the Philippines  
**Department of Education**

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AUG 24 2023

DepEd MEMORANDUM  
No. **049**, s. 2023

**ADMINISTRATION OF THE 2023 SPECIAL PHILIPPINE  
EDUCATIONAL PLACEMENT TEST (PEPT)**

To: Undersecretaries  
Assistant Secretaries  
Minister, Basic, Higher, and Technical Education, BARMM  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), announces the **Administration of the 2023 Special Philippine Educational Placement Test (PEPT)** in October this year. The date of the test administration will be announced in a separate memorandum.
2. The PEPT is a nationally administered assessment for learners in special circumstances. The result of this assessment will allow these learners to access or resume schooling and/or obtain certification of completion by grade level in the DepEd formal system.
3. The target registrants for PEPT are the following:
  - a. Learners from schools without a government permit
  - b. Learners from nonformal and informal education programs
  - c. Learners who have incomplete or no record of formal schooling
  - d. Learners with back subjects
  - e. Learners who need grade-level standards assessment
  - f. Learners who are overage for their grade levels
4. *No test registration fees shall be collected from the test registrants.*
5. The placement of the PEPT qualifiers for this special test administration shall take effect in the current school year when the test is administered pursuant to Section 6 (Grade Level Placement Assessment) 2.b. of DepEd Order No. 55, s. 2016 titled *Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program*.

## Test Registration

6. The test registration shall be done in select schools division offices (SDOs) starting from the date this Memorandum is published until **August 31, 2023**.
7. The Special PEPT Registration Form can be downloaded from <https://tinyurl.com/SpecialPEPTReg>. Registrants shall submit the documentary requirements to the Division Testing Coordinator (DTC) at the nearest SDO. Below are the requirements for specific types of test registrants.

### a. For new test-takers

- i. Original and one photocopy of the **birth certificate** duly authenticated and issued by the Philippine Statistics Authority (formerly National Statistics Office) or by the Local Civil Registrar
- ii. Original and one photocopy of the **permanent school record** (e.g., SF10/Form 137) signed by the school principal/registrar/school administrator)
- iii. **Certificate of attendance in intervention programs**, or any proof of schooling (if applicable)
- iv. Two identical and recently taken 1x1 colored **ID pictures** with name tags
- v. One copy of the accomplished **PEPT Registration Form**

### b. For test retakers

- i. Original and one photocopy of the **PEPT Certificate of Rating** (for applicants who need to retake a PEPT subtest)
- ii. Two identical and recently taken 1x1 colored **ID pictures** with name tags
- iii. One copy of the accomplished **PEPT Registration Form**

8. The DTCs shall be in charge of the evaluation of documents and shall ensure that the documentary requirements of each registrant are complete.

9. Examinees whose test score in one subject is lower than 75% may be allowed to retake the failed subtest within six months from the date of examination.

10. A Certificate of Rating (COR) shall be issued to each test-taker. Information regarding the release of results shall be announced in another Memorandum.

## Testing Centers, Test Materials, and Number of Registrants

11. The testing centers shall be located in select SDOs.
12. Some SDOs shall have more than one testing center.
13. BEA shall allocate the number of test materials per SDO and testing center based on the actual number of test registrants.
14. The DTCs are required to submit to BEA the actual number of PEPT registrants for the allocation and packing of test materials in the warehouse.

The Excel template to be used in the submission of the **actual number of test registrants** per testing center and updated names of testing centers (if applicable) can be downloaded from [bit.ly/PEPTform](https://bit.ly/PEPTform).

16. The Excel template shall be uploaded on **September 7, 2023** to this link: [bit.ly/SpPEPT2023](https://bit.ly/SpPEPT2023) using the filename: [Region]\_[Division] 2023 Special PEPT Updated Testing Centers & Actual Number of Registrants.

### Virtual Orientation

17. BEA shall schedule a virtual orientation on **August 11, 2023**, about the evaluation of PEPT documentary requirements and test administration guidelines. The orientation shall be attended by the Regional Testing Coordinators, DTCs, and other key testing personnel that will be involved in the examination. The meeting details shall be announced in a separate Advisory.

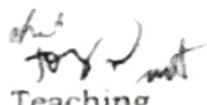
18. Health and safety protocols must be followed in all the activities to be done.

19. For more information, please contact the **Bureau of Education Assessment-Education Assessment Division** through email at [bea.ead@deped.gov.ph](mailto:bea.ead@deped.gov.ph) or at telephone number (02) 8631-2589.

20. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary:

  
**GINA O. GONONG**

Undersecretary for Curriculum and Teaching 

Encls.: As stated

Reference:

DepEd Order (No. 55, s. 2016)



To be indicated in the Perpetual Index  
under the following subjects:

ACCREDITATION  
EXAMINATION  
LEARNERS  
SCHOOLS  
TEST