



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF LANAO DEL NORTE



JANUARY 5, 2026

DIVISION MEMORANDUM
No. 007 s. 2026

**ADMINISTRATION OF THE COMPUTER-BASED NATIONAL-CAREER
ASSESSMENT EXAMINATION FOR SCHOOL-YEAR 2025-2026**

To: Assistant Schools Division Superintendent
Curriculum Implementation Division (CID)
School Governance and Operations Division (SGOD)
Public Schools District Supervisors (PSDSs) /In-charge
Public & Private Secondary School Heads
All Others Concerned

1. Pursuant to **DepEd Memorandum No. 108, s. 2025**, regarding the administration of the **Computer-Based National Career Assessment Examination for School Year 2025-2026**, this division, through the School Governance and Operations Division (SGOD), shall administer the CB-NCAE to all Grade 10 learners in all public and private secondary schools with permit on **January 19 to January 30, 2026** as testing window
2. To ensure proper test administration, all Public Secondary School Heads, Private Secondary School Administrators, and Secondary School Testing Coordinators (STCs) are required to attend an **Orientation on the Test Administration Guidelines** at eight o'clock in the morning at Maigo National High School, Maigo, Lanao del Norte on January 9, 2026 (Friday). School Head is advised to register in advance using the link <https://tinyurl.com/CBNCAE2026PROFILE>.
3. School Head as chief examiner shall prepare the testing rooms, chairs, board erasers, chalk, list of examinees to be posted near the door and board work (test timing). It is advised that during examination day, the testing center should be free from other school activities. Only testing staff/room examiners/facilitators/monitors are allowed on the testing premises during the examination day. List of examinees shall be submitted and checked by the Division Testing Coordinator and Private School Coordinator during the conduct of CB-NCAE orientation.



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
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Control No. _____

4. To ensure adequate preparedness and familiarity with the testing procedures, all Grade 10 learners shall take a **mock test** to be conducted on January 13-16, 2026.

5. The following testing staff/ facilitators shall monitor/serve during mock test and examination day to ensure the smooth and safe conduct of the test:

- Division Top Management
- Division Testing Coordinator (DTC)
- Division ITO
- Private Schools Coordinator
- Public Schools District Supervisors/Coordinating Principal
- SGOD Personnel assigned.
- School Head of the testing center/School Testing Coordinator
- Room Examiners/School personnel/ nurse in-charge for health concerns/Guard/ utility as testing support staff
- Other testing personnel.

6. Attached is the list of testing staff/room examiners/monitors/support staff and testing schedule per school.

7. Travelling, meals and other expenses incurred thereto shall be charged against Division MOOE/ local funds/ Program Support Funds subject to usual accounting and auditing rules and regulations.

8. For queries and other concerns related to the conduct of CB-NCAE, you may coordinate with the Division Testing Coordinator with cellphone number 09177795131.

9. This Memorandum shall serve as the **TRAVEL ORDER** of the testing staff and monitoring personnel.

10. Immediate dissemination of and strict compliance with this Memorandum to all concerned is highly enjoined.

EDWIN R. MARIBOJOC, EdD CESO V
Schools Division Superintendent *P*

Incl:

To be indicated in the Perpetual Index

under the following subjects:

Assessment

CB-NCAE

itj/monitoring and evaluation 2026



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Department of Education

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DepEd MEMORANDUM
No. 108, s. 2025

**ADMINISTRATION OF THE COMPUTER-BASED NATIONAL CAREER
ASSESSMENT EXAMINATION FOR SCHOOL YEAR 2025-2026**

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
Attached Agencies
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA) with the assistance of schools division offices (SDOs) and secondary school personnel, will administer the **Computer-Based National Career Assessment Examination (CB-NCAE) for School Year (SY) 2025-2026**, pursuant to DepEd Order (DO) No. 55, s. 2016 titled Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program.
2. The NCAE is designed to provide career guidance to individual learners for their future educational and career choices and to serve as a basis for profiling learners' aptitude, which covers the following domains: General Scholastic Aptitude (GSA) and Career and Occupational Roles Explorer (CORE). The GSA covers Abstract Reasoning, Logical Reasoning, Mechanical Reasoning, Numerical Reasoning, Spatial Reasoning, Verbal Reasoning (English and Filipino), and Perceptual Accuracy and Response Efficiency (PARE). The CORE covers CORE-A (RIASEC) and CORE-B (Thurstone Model), which is an inventory of occupational interests that provides assessment on inclinations/preferences for comprehensive career guidance.
3. The conduct of the test is pursuant to DO 012, s. 2025 titled Multi-Year Implementing Guidelines on the School Calendar and Activities for the School Year 2025-2026 and will be administered during regular classes from **December 2025 to January 2026** as the testing window to **all Grade 10 learners** who are currently enrolled in public and private schools with government permits or recognition.
4. The testing dates within the testing window shall be determined by the SDOs in coordination with the regional office.
5. To ensure adequate preparedness and familiarity with the testing procedures, all Grade 10 learners shall take a **mock test** to be conducted beginning December 1, 2025, at least a week prior to the national administration. This activity aims to provide students and teachers with an opportunity to experience the testing environment, identify areas for improvement, and address potential issues that may affect performance during the actual examination. A monitoring tool shall be provided, to assess the conduct of the mock test and actual test administration.

6. In light of the limited availability of functional computer units and challenges in internet connectivity in some schools, institutions are encouraged to coordinate and collaborate with nearby or partner schools and institutions that have adequate technological resources. When necessary, laptop/tablet units and other testing resources may be temporarily transferred to schools with limited facilities to enable them to conduct the computer-based testing. This initiative aims to optimize the use of existing technological resources and ensure that all students have equitable access to the tools required for test-taking. The transfer of learners shall be permitted only if the nearby school is located within the school district.

7. BEA will conduct a virtual orientation for the Regional Testing Coordinators, Regional Information Technology Officers, Division Testing Coordinators, Division Information Technology Officers, and SDO Private School Supervisors on the test administration. The schedule and meeting details will be sent in a separate Advisory.

8. Learners with disabilities may also be assessed, provided that the test accommodations stipulated in **Section 9 of DO 55, s. 2016**, are met. Learners who have difficulty seeing, including visually impaired learners, may opt to skip subtests that contain image-heavy items, such as **Abstract Reasoning, Mechanical Reasoning, Spatial Reasoning, and Perceptual Accuracy and Response Efficiency (PARE)**.

9. Health and safety protocols must be followed in all activities related to the national test administration.

10. For more information, please contact the **Bureau of Education Assessment-Education Assessment Division**, Department of Education Central Office, Meralco Avenue, Pasig City, or through email at bea.ead@deped.gov.ph or at telephone number (02) 8631-2589.

11. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary:



ATTY. FATIMA LIPP D. PANONTONGAN
Undersecretary and Chief of Staff

A handwritten signature in blue ink, which appears to be "Atty. Fatima Lipp D. Panontongan", is placed next to the typed name.

Reference:

DepEd Order (Nos. 012, s. 2025 and 55, s. 2016)
DepEd Memorandum No. 031, s. 2024

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT
BUREAUS AND OFFICES
EXAMINATION
LEARNERS
MONITORING AND EVALUATION
PROGRAMS
RULES AND REGULATIONS
SCHOOLS
TEST